

**TOWN OF HOLLYWOOD PARK
REGULAR CITY COUNCIL MEETING
TUESDAY, DECEMBER 16, 2025 AT 6:00 P.M.**

MINUTES

- I. **CALL TO ORDER** 00:15
Mayor Drash called the meeting to order at 6:01 p.m.
- II. **INVOCATION**: 00:35
Councilmember Dale Randol led the invocation.
- III. **PLEDGE OF ALLEGIANCE** 00:59
Mayor Drash led the Pledge of Allegiance.
- IV. **ROLL CALL** 1:27
Members of the City Council present: Mayor Drash, Councilmember Rodriguez, Councilmember Kounse, Councilmember Randol, Councilmember Gonzalez, and Councilmember Pearce.
Members of Town staff present: Police Chief Prichard; Fire Chief Burnside, City Treasurer Fred Timmons, City Secretary Jeannette Huggins, and City Attorney Mike McCann.
- V. **EMPLOYEE SERVICE AWARDS** 1:54
Chief Burnside presented members of the Hollywood Park Fire Department with service awards:
Lt. Joshua Bates for 15 years of service to the Town of Hollywood Park
Lt. Wesley Zimmerman for 20 years of service to the Town of Hollywood Park
Fidencio "Vinnie" Gonzalez for 22 years of service to the Town of Hollywood Park
- VI. **REPORTS / ANNOUNCEMENTS / PRESENTATIONS**
 - 1) 9:21 Fire Chief Burnside presented a fire safety message regarding how fast a natural Christmas tree can burn if not properly maintained. Chief Burnside reported a total of 45 calls for service (CFS) for the month of November, of which 22 were medical cfs and 11 of those required advanced life support (ALS) care calls for service. Wellness checks continue. HPFD performed 17 commercial fire inspections and pre-plans performed during the month of November. Santa runs end Friday. HPFD has been awarded a \$25,000 fire and rescue equipment grant through TIFMIS and will cover 95% of what is purchased.
 - 2) 22:11 Police Chief Prichard reported 360 cfs of which there were 6 offenses and 3 arrests. There were 853 citations written in the month of November. Chief Prichard reported an increase in vehicles with displaying DV license plates. Chief Prichard also spoke about skimmers used in gas pumps and how three were found at the local convenience store.
 - a. 38:24 Finance: Fred Timmons reported total revenues in the General Fund for the month of October 2025 were \$175,848. Total expenses for the month were \$570,056 which resulted in excess expenses for the month of \$394,209. For the month ending

October 31, 2025, total revenues in the General Fund were \$175,848. Total expenses for the month to date were \$570,056. This resulted in excess expenses for the month of October of \$394,209. Fred also presented the Quarterly Investment Report.

- 3) 41:55 Administration: Jeannette Huggins reported November 2025 Municipal court totals of 270 defendants on the docket with a total 676 violations; 111 defendants appeared for court; the Court Clerk issued 109 warrants in November. Permit totals were reported as follows: tree permits 51; residential permits 29. Jeannette also reported that she is updating the Town website with election information for the May 2, 2026, General Election. Council Place 2 and 4 as well as Mayor will be on the ballot. The first day to apply for a place on the ballot is January 14th and the last day will be February 13th.
- 4) 47:17 City Attorney's monthly report – No report from Mr. McCann.
- 5) 47:24 Code Enforcement/Public Works monthly report: Mayor Drash reported 69 code enforcement calls in the month of November. Biggest code enforcement issues have been tree trimming and bandit signs. Another issue that occurred during the month was residents having their pools drained onto the street. Residents need to be aware that there is an Ordinance prohibiting this activity. Mayor reported a total of 40 events at the Voigt Center in November.
- 6) 52:11 Mayor Drash reminded the community to look for changes to Tiger Sanitation services during holidays on the Town's website, Facebook, or GetConnected. Mayor Drash also spoke about changing out damaged trash bins. Those calls don't go to Tiger Sanitation; residents should call Town Hall. Mayor spoke about the upcoming major street work beginning January 5th through February 19th.

1:01:12 City Attorney Frank Garza arrived.

VII. **CITIZEN PARTICIPATION** 1:06:25

- None

VIII. **CONSENT AGENDA** 1:06:49

1:08:59 Councilmember Pearce moved to pull all items from the Consent Agenda for discussion. Councilmember Randol seconded the motion, which passed with a vote of 3 ayes (Randol and Gonzalez) and 2 abstentions (Rodriguez and Kounse).

1. Approval of the Meeting Minutes of the November 18, 2025, Regular City Council meeting. *Item pulled/tabled by Mayor Drash.*
2. 1:09:51 Acceptance of the Financial Statements as of October 31, 2025. Councilmember Randol moved to accept the financial statements as of October 31, 2025. Councilmember Gonzalez seconded the motion, which passed with a vote of 4 ayes and 1 abstention (Pearce).
3. 1:10:26 Approval of a Resolution authorizing the Mayor of the Town of Hollywood Park, Texas to appoint Arturo Villarreal, Jr., P.E., C.F.M., to serve on an Ad Hoc Committee for Stormwater and Drainage Oversight and represent the Town at Bexar Regional Watershed Management (BRWM) meetings. *Councilmember Randol moved to approve the Resolution. Councilmember Gonzalez seconded the motion.*

Councilmember Randol commented this is a great idea to have someone of Mr. Villarreal's caliber to advise the Town on these matters.

Mr. Arturo Villarreal introduced himself to the City Council.

Councilmember Gonzalez expressed to residents an ad hoc committee is to see how this works out, and she thinks it's a good thing for the Town.

Councilmember Pearce provided, for residents and those present, the responsibility of the committee and what's required to add members to the committee if it's decided to do so later.

The motion to approve the Resolution passed unanimously.

4. 1:26:24 Approval of a Resolution authorizing the Town of Hollywood Park, Texas to submit a grant application to the Office of the Governor for the FY 25-26 Urban Area Security Initiative – San Antonio Law Enforcement Terrorism Prevention Activities Solicitation.

Chief Prichard advised Consent Agenda Item #4 and #6 go together.

5. 1:41:17 Approval of a Resolution authorizing the Town of Hollywood Park to submit a grant application to the Office of the Governor for the Project Year (PY) 2027 Body Worn Camera Grant Program.

Discussion: Chief Prichard explained this Resolution have been submitted the past two years. HPPD will take care of the matching fee using seizure funds.

Councilmember Pearce moved to approve the Resolution authorizing the Town of Hollywood Park to submit a grant application to the Office of the Governor for the Project Year (PY) 2027 Body Worn Camera Grant Program. Councilmember Randol seconded the motion, which passed unanimously.

6. 1:24:34 Approval of a Resolution authorizing the Town of Hollywood Park, Texas Chief of Police to enter into a multiple use agreement with the Texas Department of Transportation allowing the installation and operation of automated license plate recognition cameras in the Texas Department of Transportation right-of-way; providing for an effective date.

Chief Prichard advised Consent Agenda Item #4 and #6 go together.

Discussion: Chief Prichard explained these Resolutions pertain to updated license plate reader cameras. The Resolution for the agreement with TxDOT is required to be able to use the cameras along the frontage roads. These cameras only record license plate numbers for law enforcement purposes only.

Councilmember Gonzalez moved to authorize the Town of Hollywood Park to submit grant application for Items #4 and #6 of the Consent Agenda. Councilmember Pearce seconded the motion, which passed unanimously.

IX. **NEW BUSINESS** 1:46:00

1. 1:47:14 Discuss, consider, and take action to approve the Hollywood Park Fire Department to transition from a 14-day overtime accrual pay cycle to a 24-day overtime accrual pay cycle according to FLSA rules.
 - a) Citizen Comment
 - b) Discussion: Chief Burnside explained the HPFD is currently on a 14-day pay cycle accruing roughly 240 overtime hours annually. HPFD Would like to move to a 24-day

pay cycle with an accrual 152 overtime hours annually per fire fighter. Chief burnside explained to the City Council the changes in scheduling and budget if the schedule change is approved. He explained one of the notable benefits to the change would be less overtime hours to pay should there be another staff shortage.

Councilmember Gonzalez moved to approve the pay cycle and the City Attorney to draft the required Ordinance and changes for the Employee Policy Manual. Councilmember Pearce seconded the motion, which passed unanimously.

2. Discuss, consider, and take action to approve an Ordinance to amend Town of Hollywood Park, Texas Chapter 2, "Administration", by adding Section 2-101 through 2-103 "Budget Amendment Process", and setting an effective date.

- a. Citizen Comment

- b. Discussion:

This item was tabled by Mayor Drash.

XII. EXECUTIVE SESSION

2:08:33 City Council convened into Executive Session at 8:10 p.m.

The City Council will convene into a closed executive session regarding any matter listed on this agenda if such discussion is permitted under the law under the Texas Government Code § 551.071 (Consult with attorney) and Texas Government Code § 551.074 (Personnel Matters).

- Discussion with legal counsel on options under state law regarding Hollywood Park EDC.
- Notice and status report by Mayor Pro Tem regarding ethics complaint.
- Discussion with legal counsel regarding an update on the matter regarding perceived harassment of Hollywood Park employees.
- Discussion with legal counsel regarding personnel matters regarding management level employees.

The City Council may take action on any item from the executive session upon returning into open session.

3:55:48 City Council reconvened to open session at 9:56 p.m. and took the following action:

- 3:56:09 Notice and status report by Mayor Pro Tem regarding ethics complaint.

Mayor Pro Tem Gonzalez recommended to accept agreements with the Mayor and the EDC President to complete the State required EDC training, which the Mayor has already completed and EDC President will complete in the next ninety days.

As related to the second allegation which is against the Mayor, Councilmember Gonzalez concludes the allegation to be unsubstantiated and recommends to the City Council that it be dismissed.

Councilmember Pearce moved to accept Mayor Pro Tem Gonzalez's recommendation. Randol seconded the motion, which passed unanimously.

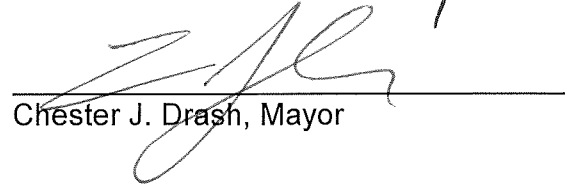
- 3:57:37 Discussion with legal counsel on options under state law regarding Hollywood Park EDC.

Councilmember Pearce moved to authorize City Attorney to draft an Ordinance regarding EDC as discussed in executive session. Councilmember Rodriguez seconded the motion, which passed unanimously.

XIII. ADJOURNMENT 3:58:57

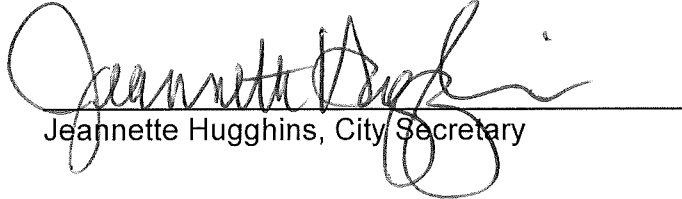
Mayor Drash adjourned the meeting at 9:59 p.m.

The minutes of this meeting were approved on the 28th day of January, 2026.



Chester J. Drash, Mayor

Attest:



Jeannette Huggins, City Secretary