



**REGULAR MEETING AGENDA
CITY COUNCIL OF THE TOWN OF HOLLYWOOD PARK
TUESDAY, DECEMBER 16, AT 6:00 P.M.
2 MECCA DRIVE, HOLLYWOOD PARK, TEXAS 78232**

AGENDA

- I. CALL TO ORDER**
- II. INVOCATION:** Councilmember Dale Randol
- III. PLEDGE OF ALLEGIANCE**
- IV. ROLL CALL**
- V. EMPLOYEE SERVICE AWARDS**
- VI. REPORTS / ANNOUNCEMENTS / PRESENTATIONS**
 - 1) Fire Department monthly report
 - 2) Police Department monthly report
 - 3) Finance Department monthly report
 - a. Quarterly Investment Report
 - 4) Administration Department monthly report
 - 5) City Attorney's monthly report
 - 6) Code Enforcement/Public Works monthly report
 - 7) Mayor's monthly report
- VII. CITIZEN PARTICIPATION**
 - *Those wishing to speak during Citizen Participation should have signed up prior to the start of this meeting.*
 - *Each speaker will be permitted a maximum of three (3) minutes per person, not per topic.*
 - *Time cannot be passed from one speaker to another speaker.*
 - *The City Council cannot discuss any issue presented or take any action on issues or concerns brought up during Citizen participation.*
- VIII. CONSENT AGENDA**
 1. Approval of the Meeting Minutes of the November 18, 2025, Regular City Council meeting.
 2. Acceptance of the Financial Statements as of October 31, 2025.
 3. Approval of a Resolution authorizing the Mayor of the Town of Hollywood Park, Texas to appoint Arturo Villarreal, Jr., P.E., C.F.M., to serve on an Ad Hoc Committee for

Stormwater and Drainage Oversight and represent the Town at Bexar Regional Watershed Management (BRWM) meetings.

4. Approval of a Resolution authorizing the Town of Hollywood Park, Texas to submit a grant application to the Office of the Governor for the FY 25-26 Urban Area Security Initiative – San Antonio Law Enforcement Terrorism Prevention Activities Solicitation.
5. Approval of a Resolution authorizing the town of Hollywood Park to submit a grant application to the Office of the Governor for the Project Year (PY) 2027 Body Worn Camera Grant Program
6. Approval of a Resolution authorizing the Town of Hollywood Park, Texas Chief of Police to enter into a multiple use agreement with the Texas Department of Transportation allowing the installation and operation of automated license plate recognition cameras in the Texas Department of Transportation right-of-way; and providing for an effective date.

IX. **NEW BUSINESS**

1. Discuss, consider, and take action to approve the Hollywood Park Fire Department to transition from a 14-day overtime accrual pay cycle to a 24-day overtime accrual pay cycle according to FLSA rules. [*Chief E. Burnside – Fire Dept.*]
 - a) Citizen Comment
 - b) Discussion
2. Discuss, consider, and take action to approve an Ordinance to amend Town of Hollywood Park, Texas Chapter 2, “Administration”, by adding Section 2-101 through 2-103 “Budget Amendment Process”, and setting an effective date. [*Councilmember Glenna Pearce and Councilmember Dale Randol*]
 - a) Citizen Comment
 - b) Discussion

XII. **EXECUTIVE SESSION**

The City Council will convene into a closed executive session regarding any matter listed on this agenda if such discussion is permitted under the law under the Texas Government Code § 551.071 (Consult with attorney) and Texas Government Code § 551.074 (Personnel Matters).

- Discussion with legal counsel on options under state law regarding Hollywood Park EDC.
- Notice and status report by Mayor Pro Tem regarding ethics complaint.
- Discussion with legal counsel regarding an update on the matter regarding perceived harassment of Hollywood Park employees.
- Discussion with legal counsel regarding personnel matter regarding management level employees.

The City Council may take action on any item from the executive session upon returning into open session.

XIII. ADJOURNMENT

CERTIFICATION

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the Town of Hollywood Park was posted on the bulletin board in front of Hollywood Park Town Hall by Wednesday, December 10, 2025, by 6:00 p.m.


Jeannette Huggins
City Secretary

AGENDA NOTICES

- Action by Council Authorized: The City Council may vote and/or act upon any item listed within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, whether designated for executive session or not, whenever it is considered necessary and legally justified under Chapter 551 of the Texas Government Code. The attorney may appear in executive session in person or by conference call in accordance with applicable state law.
- Executive Sessions Approved by City Attorney: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of the Texas Government Code Chapter 551 by legal counsel for the body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code § 551.144 (c) and the meeting is conducted by all participants in reliance on this opinion.
- Members of the public wishing to view or listen to the meeting may do so through our city website under the "watch our meetings" tab on the Town's YouTube channel. Any resident who would like to comment on any of the topics listed on the agenda, please attend the City Council meeting in-person and sign up to speak prior to the start of the meeting. Each speaker has no more than three minutes to speak. If you cannot attend the meeting in-person, you may submit your comment(s) on items listed on the agenda via email to jhuggins@hollywoodpark-tx.gov no later than two hours prior to the scheduled start of the meeting. All emails timely submitted may be read aloud during the meeting if you include your name, address, and meet decorum requirements with your comment(s), and provided to the Council upon request. During the meeting, fifteen minutes will be allotted for the City Secretary to read emails aloud submitted on an agenda item. Priorities for reading emails aloud are given to those who are verifiably homebound due to medical necessity. No email will be read aloud for anyone who appears in-person. Each email read aloud can only be read for up to three minutes. No more than one email per person/topic may be read aloud per meeting.
- Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request from the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.
- The order in which items on this agenda are to be taken up may be changed at the meeting by the City Council.
- Attendance by Other Elected or Appointed Officials: It is anticipated that members of the City Council, or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission, or committee subject to the Texas Open Meetings Act.
- Hollywood Park Town Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodation must be made 48 hours prior to the meeting. Please contact the City Secretary at 210-494-2023 ext. 222 for information or assistance.