

**MEETING MINUTES  
TOWN OF HOLLYWOOD PARK  
REGULAR CITY COUNCIL MEETING  
TUESDAY, JULY 15, 2025, AT 6:00 P.M.**

**I. CALL TO ORDER**

Mayor Drash called the meeting to order at 6:06 p.m.

**II. INVOCATION:**

Councilmember Wendy Gonzalez led the invocation.

**III. PLEDGE OF ALLEGIANCE**

Mayor Drash led the Pledge of Allegiance.

**IV. ROLL CALL 2:10**

**Members of City Council present:** Mayor Chester Drash, Councilmember Jim Rodriguez, Councilmember Todd Kounse, Councilmember Dale Randol, and Councilmember Wendy Gonzalez. **Absent:** Councilmember Glenna Pearce

**Town Staff present:** Interim Fire Chief Eric Burnside, Police Chief Shad Prichard, City Treasurer Fred Timmons, Interim City Secretary Jeannette Huggins, and City Attorney Frank Garza.

**V. REPORTS / ANNOUNCEMENTS / PRESENTATIONS**

- 1) **3:03** Fire Department - Chief Burnside reported 56 calls for service for the month of June 2025 (24 EMS; 4 MVC; 2 assist the public; 6 fire/smoke alarm; 2 vehicle fires; and 17 mutual aid requests of which 12 were cancelled). Fire Department personnel completed 50 fire inspections during the month of June. The department personnel logged a total of 220 training hours during the month of June.
- 2) **9:39** Police Department – Chief Prichard recognized Code Enforcement Officer Angela Perez for her five years of service to Hollywood Park.  
**13:05** Police Chief Shad Prichard reported 352 calls for service in the month, 12 offenses, and 1 arrest. Traffic enforcement consisted of 572 citations for the month of June 2025. Some property crimes in the business district area. There were 253 patrol-bys logged for the month of June. HPPD sent two officers to Kerrville, Texas to assist in the flooding aftermath.
- 3) **26:58** Finance Department - City Treasurer Fred Timmons provided an overview of revenues and expenditures for the month of May 2025, which show revenues in the General Fund for the month were \$305,936.00, total expenses \$497,000.00, which resulted in excess expenses of \$191,000.00. Year-to-date ending May 31, 2025, the total revenues were \$5,109,000.00, total expenses were 4,087,000.00, leaving excess revenues \$1,021,000.00. There was a total of 116 warrants issued in the month of June. Public information requests for June were 8. There were 37 tree trimming permits issued in June.
- 4) **28:45** Administration Department - Interim City Secretary Jeannette Huggins reported a total of 330 violations on the June 2025 Municipal Court docket for 228 defendants of which only 97 appeared in court.
- 5) **31.49** City Attorney Frank Garza reported that he and his firm assisted the Mayor with the Clover Aquatics agreement; reviewed and discussed the Ventura Dr. replat matter; developed a new/updated Special Use Permit (SUP) application for the Town; and reviewed and completed the towing contract for the Police Department as approved by the city council in June.

- 6) **32:35** Code Enforcement/Public Works - Mayor Drash reported a total of 91 code enforcement calls for service in the month of June. Building permits and tree trimming were the reason for most violations addressed by Code Enforcement. There was a total of 34 rentals for the Month of June. He spoke about Premier1 and Hollywood Park Automotive helping Hollywood Park residents dispose of oil and tires. Mayor Drash thanked Bruce Graham for his assistance to the Public Works staff at the splash pad. Mayor Drash also spoke on the street work the Public Works Department has done and will be doing in the future, such as potholes.
- 7) **49:01** Mayor Drash reported there will be major street construction happening soon in Hollywood Park. He also reported the hiring process for a new Fire Chief and City Secretary is in the works. Mayor Drash confirmed that Google Fiber is not available in Hollywood Park. He updated the status of the Town Hall roof repair project. Mayor Drash reminded everyone to keep trees that overhand the streets trimmed as required by ordinance.

**VI. CITIZEN PARTICIPATION *None***

**VII. CONSENT AGENDA **1:01:19****

1. Approval of the May 20, 2025, Regular City Council Meeting Minutes.
  2. Approval of the June 17, 2025, Regular City Council Meeting Minutes
  3. Acceptance of the Financial Statements as of May 31, 2025.
- Councilmember Randol moved to approve the Consent Agenda as submitted.  
Councilmember Gonzalez seconded the motion, which passed unanimously.*

**VIII. NEW BUSINESS**

1. **1:03:07** Receive and discuss an update provided by the City Engineer, Frank Jaster of KCI Technologies Inc., regarding the design process for culvert crossings at Sagecrest Dr. North Oak Dr., west of Trailcrest Dr. and the reconstruction of the William Classen Dr. and Donella Dr. intersection.
  - a) Citizen Comment - *None*
  - b) Discussion – *Frank Jaster, City Engineer, presented the status of the major street project to the City Council.*
2. **1:20:50** Discuss and take potential action to adopt a resolution of the National Incident Management System (NIMS)-Incident Command System (ICS) for the HPFD to meet the minimum requirements set forth from the Texas Department of Emergency Management and the Texas A&M Forestry Service.
  - a) Citizen Comment - *None*
  - b) Discussion – *Interim Fire Chief Burnside presented the item.  
Councilmember Kounse moved to approve the Resolution.  
Councilmember Gonzalez seconded the motion, which passed unanimously.*
3. **1:24:41** Discuss, consider, take potential action to approve restructuring of the proposed Licensing Agreement with Clover Aquatics and issues related thereto.
  - a) Citizen Comment
  - b) Discussion
 

*Mayor Drash pulled the item and explained the item was being pulled since Mr. Gallivan has agreed to abide by the requirement to only coach swim students who are part of the Clover Aquatics organization. Mr. Gallivan will also provide insurance that lists the Town as an additional insured.*

Councilmember Randol expressed concern about Mr. Gallivan's history with this program and the liability place on the Town by Mr. Gallivan. Councilmember Randol stated Mr. Gallivan should be required provide insurance for his organization rather than relying on the policyholder listing him as an additional insured.

Councilmember Gonzalez commented that she shares Councilmember Randol's concerns.

4. **1:40:06** Discuss, consider, and take potential action on an Ordinance amending the budget of the Town of Hollywood Park, Texas for the fiscal year beginning October 1, 2024 and ending on September 30, 2025, to amend both the revenues and the expenditures and setting an effective date.

- a) Citizen Comment  
b) Discussion

*City Treasurer, Fred Timmons, presented the item with an attachment showing the budget amendments. Fred explained the significant expenditures are in the roofing project and fire truck repairs.*

*Interim Fire Chief explained the reasons for the expenditures for the fire truck repairs. Councilmember Randol moved to approve the budget amendments for the revenues, fire truck maintenance, and the roofing project.*

*Councilmember Kouse seconded the motion, which passed unanimously.*

**IX. EXECUTIVE SESSION 1:59:00**

The City Council will convene into a closed executive session regarding any matter listed on this agenda if such discussion is permitted under the law under the Texas Government Code § 551.071, consult with attorney.

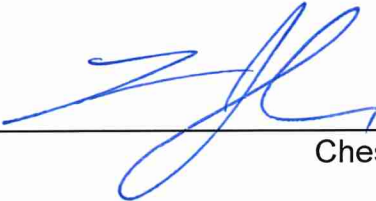
- a) Discussion with legal counsel regarding an update on the matter regarding perceived harassment of Hollywood Park employees.

*The City Council recessed into Executive Session at 8:05 p.m.*

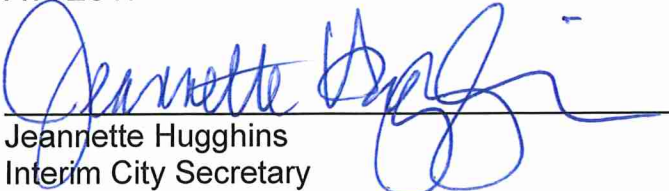
**2:45:03** *The City Council reconvened in open session at 8:51 p.m. No action taken.*

**X. ADJOURNMENT**

*Mayor Drash adjourned the meeting at 8:51 p.m.*

  
\_\_\_\_\_  
Chester Drash  
Mayor

ATTEST:

  
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Jeannette Huggins  
Interim City Secretary