



MINUTES  
OF THE TOWN OF HOLLYWOOD PARK  
REGULAR CITY COUNCIL MEETING  
TUESDAY, JUNE 17, 2025, AT 6:00 P.M.

I. **CALL TO ORDER**

Mayor Drash called the meeting to order at 6:00 p.m.

II. **INVOCATION:**

Councilmember Dale Randol led the invocation.

III. **PLEDGE OF ALLEGIANCE**

Mayor Drash led the Pledge of Allegiance.

IV. **ROLL CALL**

**Members of City Council present:** Mayor Chester Drash, Councilmember Jim Rodriguez, Councilmember Dale Randol, and Councilmember Glenna Pearce

**Members of City Council absent:** Councilmember Todd Kounse, and Councilmember Wendy Gonzalez

**Town Staff present:** FD Engineer Kyle Skinner, Police Chief Shad Prichard, City Treasurer Fred Timmons, Interim City Secretary Jeannette Huggins, and City Attorney Frank Garza

**Town Staff absent:** Interim Fire Chief Eric Burnside

V. **REPORTS / ANNOUNCEMENTS / PRESENTATIONS**

- 1) Engineer Kyle Skinner reported 55 calls for service for the fire department in the month of May, which included 24 EMS calls, and 17 mutual aid calls. He reported that both fire apparatus will receive their preventative maintenance next month. The fire department had a total of 428 training hours during the month of May.
- 2) Police Chief Shad Prichard reported 203 calls for service for the month of May to include 9 offenses, 2 arrests, and a citation count of 622 with 326 of those being issued during the traffic enforcement program. He also reported that HPPD assisted SAPD in the arrest of some juvenile car burglars tracked to Hollywood Park. Chief Prichard also mentioned confirmed rabies cases in surrounding areas.
- 3) City Treasurer Fred Timmons reported provided on overview of revenues and expenditures ending April 30, 2025. Fred also reported budget amendments made.
- 4) 7:21 Interim City Secretary Jeannette Huggins recognized Michelle Crumrine, the Permit Clerk for her five years of service to the Town of Hollywood Park. Jeannette reported 239 defendant on the court docket with 107 appearing for court in May. She reported an average permit count and 10 public information requests for the month of May. Jeannette reported a total of 156 residential customers, and 56 non-residential customers made pool pass purchases during the month of May. The current sales total for all pool passes is \$72,960. She also mentioned the budget retreat and upcoming budget meetings.
- 5) 12:08 City Attorney Frank Garza reported he has worked with the Mayor and Chief regarding a personnel matter as well as the roofing contract. He reported he has also worked with Councilmember Randol and Councilmember Pearc on drafting a policy for budget amendments during the month of May.
- 6) 12:40 Code Enforcement/Public Works monthly report
- 7) 15:55 Mayor Drash spoke about bulk item pick up. He reported the splash pad is operating, while Public Works continues to communicate with Mr. Graham and the splash pad manufacturer. They have made a lot of progress on the operation of the splash pad. Mr. Graham is also assisting Public Works staff with the pool water temperature. Mayor Drash advised the Town Hall roof repair contract should be signed soon so that work can

begin. Mayor Drash reported that he has the personnel for his hiring panel and will be meeting with the panel soon.

**VI. CITIZEN PARTICIPATION**

None

**VII. CONSENT AGENDA 23:05**

1. Approval of the May 13, 2025, Special City Council Meeting Minutes.
2. Approval of the May 20, 2025 Regular City Council Meeting Minutes
3. Acceptance of the Financial Statements as of April 30, 2025.  
Councilmember Randol moved to approve the Consent Agenda items #1 and item #3.  
Councilmember Rodriguez seconded the motion, which passed unanimously.

**VIII. NEW BUSINESS**

1. **24: 17** Discuss and take potential action to approve a resolution authorizing Mayor Drash to execute a contract for collection services of delinquent municipal court fines and fees. [*Jeannette Huggins*]
  - a) Citizen Comment: Ronald Rocha, of Linebarger, spoke about the services they offer to municipal courts for collections.  
Ben Trotter of Perdue Brandon spoke to thank the city council for the open and fair process.
  - b) Discussion: Interim City Secretary explained at the May city council meeting representatives from three municipal court collection firms made brief presentations to the city council. Today's item is for the city council to vote on the firm the Town will be working with for municipal court collections.  
Councilmember Randol stated he reviewed the proposals. All three firms are qualified. He would rely on the staff's recommendation and would recommend the Town renew the contract with MVBA. Councilmember Pearce agrees all representatives are professional. Staff recommended MVBA as well as that MVBA stood by the Town and continued working with staff through difficult transitions. Councilmember Pearce agrees to stay with MVBA as recommended by staff. Councilmember Rodriguez agrees that all three firms are well qualified. Based on staff recommendations he would opt to remain with MVBA.  
Councilmember Randol moved to approve the resolution to enter into a new contract with MVBA. Councilmember Pearce seconded the motion, which passed unanimously.
2. **32:20** Discuss and take potential action to authorize Mayor Drash and staff to execute a contract for municipal towing and wrecker services for the Town of Hollywood Park to include towing services requested by the Town, towing of Town-owned vehicles, and non-consent towing. [*Chief S. Prichard*]
  - a) Citizen Comment
  - b) Discussion: Chief Prichard explained the towing contract expired last year. He has also received complaints from officers about the towing service not being responsive to officers in the field. Sgt. Travis Thornton presented information to the city council about the towing contract and the bid process for the towing contract. After reviewing the three qualified bids, staff recommends the Town enter into a contract with Texas Towing for towing and wrecker services. Sgt. Thornton stated the request is for the city council to direct the Mayor and city staff to negotiate a three-year contract with Texas Towing for a new three-year period and the option for two one-year extensions.

Councilmember Pearce moved to approve a contract with Texas Towing with the ability to negotiate with the second-ranked towing company if necessary. Councilmember Randol asked for an estimate of how many vehicles are towed per year. Chief Prichard informed him it's about 150. Councilmembers Randol and Pearce spoke about expecting more information in the agenda packet and in advance to making decisions on matters such as this item.

Councilmember Pearce moved to approve item #2 authorizing Mayor Drash and staff to negotiate and execute a contract with Texas Towing and if that contract can't be worked out there is the ability to negotiate with the second rated towing company. Councilmember Randol seconded the motion, which passed unanimously.

3. **49:27** Discuss and take potential action to approve capital improvement funds for major street rehabilitation in the amount of \$3,000,000.00 which will include approval of the initial street work design and bid phases, which will be approximately \$400,000.00 and will include Sunway Dr.; segments of El Cerrito Circle, Fleetwood Dr., Mecca Dr., Sunway Dr., and Sequoia Dr.; and other streets.  
[Frank Jaster, KCI-City Engineer]
  - a) Citizen Comment: None
  - b) Discussion: Mayor Drash tabled this item for a future meeting, adding that this item will concern moving funds to get started on major street reconstruction and major maintenance on streets.

**IX. EXECUTIVE SESSION 52:43**

Mayor Drash tabled the Executive Session items until all city councilmembers can be present.

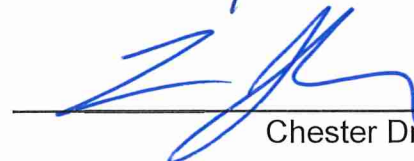
The City Council will convene into a closed executive session regarding any matter listed on this agenda if such discussion is permitted under the law under the Texas Government Code § 551.071, consult with attorney.

1. Discussion with legal counsel on current terms of Tiger Sanitation waste collection contract.
2. Discussion with legal counsel on legal requirements for amending current municipal boundaries.
3. Discussion with legal counsel on possible negotiations regarding Interlocal agreement with other municipalities.
4. Discussion with legal counsel on state law regarding HPEDC.

**X. ADJOURNMENT**

Mayor Drash adjourned the meeting at 7:19 p.m.

The minutes of this meeting were approved on the 15<sup>th</sup> day of July, 2025.

  
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Chester Drash, Mayor

Attest:

  
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Jeannette Huggins  
Interim City Secretary