



**MINUTES
THE TOWN OF HOLLYWOOD PARK
REGULAR CITY COUNCIL MEETING ON
TUESDAY, JANUARY 28, 2025, AT 6:00 P.M.**

I. CALL TO ORDER

Mayor Drash called the meeting to order at 6:00 p.m.

II. INVOCATION

Mayor Pro Tem Dale Randol

III. PLEDGE OF ALLEGIANCE

Mayor Drash led the Pledge of Allegiance

IV. ROLL CALL [1:32]

All City Councilmembers are present.

V. REPORTS / ANNOUNCEMENTS / PRESENTATIONS [1:54]

1) Fire Department monthly report

Interim Fire Chief Burnside reported that the HPFD visited over 130 families during the HPFD Santa Visit program. HPFD currently has two firefighter openings.

2) Police Department monthly report

Lt. Anderson presented the 2024 State Seizure Fund report and the 2024 Racial Profiling report. Lt. Anderson reported 299 calls for service, 2 arrests, 96 citations written, and 146 warnings written during the month of December 2024: vehicle burglaries are down when compared to last years stats at this time; new Police Officer hired; Sergeant interviews happening tomorrow; 10 police shields received and paid for by grants.

3) Fred Timmons, City Treasurer, reported the October 2024 and November 2024 financials. He reported revenues in the General Fund for the month of October were \$181,364; total expenses for the month were \$629,588, which resulted in a net deficit for the month of \$448,224. Total Revenues in the General Fund for the month of November were \$547,248; total expenses for the month were \$809,430, which resulted in a net deficit for the month of \$262,182. For the two months ended November 30, 2024, total revenues in the General Fund were \$728,611; total expenses for the two months were \$1,439,017, which resulted in a deficit as of November 30th of \$710,406. The combined balance of the Town's cash accounts as of October 31st was \$8,468,873 and as of November 30th was \$7,908,863. Fred Timmons also presented the Investment Policy to the City Council for renewal.

4) Jeannette Huggins, Interim City Secretary, spoke about the upcoming May 3rd elections for City Council Place 1, 3, and 5. The filing period for place on the ballot ends February 14, 2025 at 5:00 p.m. Currently applications have been received for Place 1 and Place 3. Jeannette explained applications can be found on the Town website or can be picked up at Town Hall.

5) Attorney Austin Beck from the City Attorney's – no report

6) Mayor's Drash reported code enforcement stats with the highest volume of violations being related to tree trimming. Mayor Drash reported a busy schedule for the Voigt Center during the months of November and December. Mayor Drash read an email sent by Lt. Josh Bates, Treasurer of the HPFFA, in which he recommended, on behalf of the

HPFFA, that the City Council consider Interim Chief Burnside for the position of HP Fire Chief. Mayor Drash spoke about the recent incident that occurred nearby and the involvement of the HPPD. Mayor Drash also spoke about the work being done to help reduce the stickers at Memorial Park. Mayor Drash reported that street repairs will be discussed in February to look at having some street repairs done. Mayor Drash advised that town related announcements be posted on the Town's website, Facebook page, sent out via GetConnected, and posted on the marquee if able.

VI. CITIZEN PARTICIPATION [54:05]

- 1) Rosemary Duke of 111 Antler Circle in the Enclave spoke about issues she's been experiencing due to a specific commercial property behind her address being an eyesore and noise nuisance, which is preventing her from selling her house.
- 2) Randi Tomasini of 103 Meadowbrook spoke to give the Town 30-day notice to remove approximately 1000 yards of fill material hauled and dumped on his property, a known flood zone. Mr. Tomasini stated after receiving a cease-and-desist letter from the Town he has learned all the requirements to pursue the project on his property would cost him approximately \$40,000.00. Mr. Tomasini feels the Town is using him to pay for unlawful dumping in a floodway.
- 3) Tonya Cummings of 129 Grand Oak spoke about the vacant Fire Chief and City Secretary positions and having City Council meet with the Interim Fire Chief and Interim City Secretary regarding the positions. Ms. Cummings expressed her agreement with the email from the HPFFA regarding Interim Fire Chief Burnside. Ms. Cummings spoke about the comradery withing the Fire Department with the leadership of Interim Chief Burnside.

VII. CONSENT AGENDA [1:02:00]

1. Approval of the Minutes for the November 19, 2024, City Council Meeting.
2. Acceptance of the Financial Statements as of October 31, 2024, and November 30, 2024.
3. Approval of a Resolution Adopting the Town of Hollywood Park Investment Policy.
4. Approval of an Ordinance Ordering a Regular Election to be held May 3, 2025, for the election of three Councilmembers (Place 1, Place 3, and Place 5).
5. Approval of a Joint Election Agreement with Bexar County to conduct the regular election on May 3, 2025
 - *Councilmember Pearce moved to approve the Consent Agenda. Councilmember Randol seconded the motion which passed unanimously*

VIII. NEW BUSINESS [1:04:47]

1. Discuss and consider approval of a Joint Resolution establishing an inter-jurisdictional emergency management program and plan for the Town of Hollywood Park and Bexar County.
[Interim Fire Chief Burnside]
 - a) Citizen Comment
 - *None*
 - b) Discussion
 - *Interim Fire Chief Burnside explained it would be in the Town's best interest to engage in an inter-jurisdictional emergency management program. There are several benefits this program would provide to Hollywood Park including streamlined emergency management procedures, improved communications with other agencies, and*

improved resource allocation during a major emergency event. This is provided by Bexar County Office of Emergency Management (BCOEM) at no cost to Hollywood Park.

- *Reys Cruz of BCOEM presented the mission and vision of BCOEM to the City Council and spoke of the support and resources BCOEM would be able to provide to the Town.*
 - *Councilmember Randol moved to approve a Joint Resolution establishing an inter-jurisdictional emergency management program and plan for the Town of Hollywood Park and Bexar County. Councilmember Kounse seconded the motion, which passed unanimously.*
2. [1:37:07] Discuss and consider approval of an ordinance amending Ch. 1 of the Personnel Policies handbook regarding appointment and hiring procedures for municipal officers.
[Councilmember Pearce / Councilmember Kounse]
- a) Citizen Comments
 - *None*
 - b) Discussion
 - *Councilmember Pearce requested to discuss Item #2 and Item #3 together, as they relate to the same matter.*
 - *Councilmember Pearce reminded the Council that his matter was originally discussed in February 2024, April 2024, and lastly in November 2024. After receiving direction from the City Council, both Councilmembers Pearce and Kounse met with Mike McCann, of the city attorney's office, on January 9, 2025, and are now presenting the information from that meeting for consideration and approval. The purpose being to codify a uniform process for hiring department heads and to have the Code of Ordinances mirror the employee Personnel Policies for this process to prevent issues previously experienced in the Town.*
 - *With this process Councilmembers Pearce and Kounse want to have transparency for all involved to include employees, Councilmembers, citizens, and prospective employees. With the amendments the Town's department head hiring process will be outlined in the Town's code of ordinances, which can be found online by anyone interested in reviewing the process. Discussion included job postings, composition of the interview panel/hiring committee, and background checks for applicants.*
 - *Councilmember Randol moved to approve an ordinance amending Chapter 1 of the Personnel Policies handbook regarding appointment and hiring procedures for municipal officers including the three (3) edits previously discussed. Councilmember Kounse seconded the motion, which passed unanimously.*
3. [1:37:07] Discuss and consider approval of an ordinance amending Chapter 2 of the Hollywood Park Code of Ordinances to incorporate a reference to the appointment and hiring of municipal officers.
[Councilmember Pearce / Councilmember Kounse]
- a) Citizen Comments
 - *None*
 - b) Discussion

- *Refer to Item #2 discussion.*
 - *Councilmember Gonzalez moved to approve an ordinance amending Chapter 2 of the Hollywood Park Code of Ordinances to incorporate a reference to the appointment and hiring of municipal officers with the edits discussed. Councilmember Randol seconded the motion, which passed unanimously.*
4. [2:40:06] Discuss and consider approval of an amendment to Ordinance 2046 allowing each property owner the flexibility to proceed with replatting.
[Mayor Drash]
This item was pulled by Mayor Drash.
5. [2:40:39] Discuss and consider approval of an agreement for the Town of Hollywood Park to provide administrative services to the Hollywood Park EDC.
[Mayor Drash]
- a) Citizen Comment
 - *None*
 - b) Discussion
 - *Mayor Drash explained the purpose of this item is to have a formal agreement with the HP EDC for the Town to provide staff, venue, supplies, etc. to accommodate the Boards needs. Mayor Drash recommended the amount of \$10,000.00 to be paid to the Town of Hollywood Park by the EDC for these services.*
 - *Councilmember Pearce moved to approve an agreement for the Town of Hollywood Park to provide administrative services to the Hollywood Park EDC. Councilmember Kounse seconded the motion, which passed unanimously.*

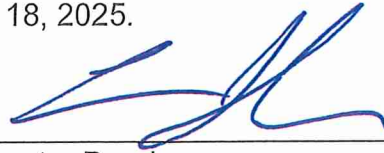
IX. EXECUTIVE SESSION [2:48:55]

- *The City Council convened into Executive Session at 8:49 p.m.*
1. Deliberate in accordance with Section 551.071, of the Texas Government Code, (consultation with attorney) regarding pending litigation styled Champagne Campaign LLC, et al. vs. Town of Hollywood Park.
 2. Deliberate in accordance with Section 551.071, of the Texas Government Code, (consultation with attorney) regarding pending litigation styled Esteban Alvarez vs Town of Hollywood Park, 438th Bexar County Court.
 - *The City Council reconvened into regular session at 9:17 p.m.*
 - *Item #1 - Councilmember Pearce moved to have legal counsel proceed as recommended in executive session. Councilmember Kounse seconded the motion, which passed unanimously.*
 - *Item #2 - No action taken.*

X. ADJOURNMENT

- *Mayor Drash adjourned the council meeting at 9:18 p.m.*

The minutes of this meeting were approved on February 18, 2025.



Chester Drash

Mayor

Attest:



Jeannette Huggins
Interim City Secretary