

## MEETING MINUTES

### TOWN OF HOLLYWOOD PARK ECONOMIC DEVELOPMENT CORPORATION REGULAR MEETING ON MONDAY, SEPTEMBER 30, 2024, AT 6:00 PM 2 MECCA DRIVE, HOLLYWOOD PARK, TEXAS

#### I. CALL TO ORDER

Meeting called to order by EDC President Alan Sale at 6:01 p.m.

#### II. ROLL CALL

EDC Members Present: Alan Sale, Martha Newton, Martha Sanchez, Markham Benn, Brian Budnik, Chris Bain

City Staff Present: Mayor Chester Drash, Interim City Secretary Jeannette Huggins, City Treasurer Fred Timmons, EDC Attorney Austin Beck

#### III. CITIZEN PARTICIPATION

None

#### IV. REVIEW AND TAKE ACTION ON THE MINUTES FROM AUGUST 13, 2024

Brian Budnik moved to approve the minutes. Markham Benn seconded the motion, which passed unanimously.

#### V. REVIEW AND TAKE ACTION ON THE FINANCIAL STATEMENTS AS OF JULY 30, 2024

Fred Timmons reviewed financials.

Martha Newton moved to accept the financial statements. Markham Benn seconded the motion, which passed unanimously.

#### VI. PRESENTATION

1. Presentation of Parks Survey Results.
  - a) Martha Sanchez presented the item.
  - b) No action taken.

#### VII. OLD BUSINESS

1. Discuss and consider approval of a resolution to form EDC committees.
  - a) Brian Budnik presented the item. A draft copy of the resolution presented was reviewed. The Board discussed and suggested revisions to the committee names and the responsibilities.
  - b) No action taken.
2. Discuss and consider approval of a policy regarding contract services.
  - a) Martha Sanchez presented the item. Austin Beck will provide contract types for consideration in a written policy.

- b) Markham Benn moved to approve the drafting of a policy to address EDC contracts and related operations. Alan Sale seconded the motion which passed unanimously.

**VIII. NEW BUSINESS**

1. Discussion regarding grants, such as parameters, criteria, terms, and conditions.
  - a) Martha Sanchez presented the item.
  - b) No action taken.
2. Discuss and review submitted applications for the EDC Board and rank and make recommendations to City Council
  - a) Alan Sale facilitated item discussion.
  - b) Brian Budnik moved to approve recommending two EDC applicants (Markham Benn, Martha Newton) to City Council for approval. Martha Newton seconded the motion, which passed with a vote of 5 ayes and 1 nay.
  - c) Martha Sanchez moved to approve recommending EDC applicant William Shilling to City Council for approval. Markham Benn seconded the motion, which passed with a vote of 5 ayes and 1 nay.
3. Discuss and consider approval of expenditures on ride share gift card disbursements to restaurants.
  - a) Alan Sale presented the item.
  - b) Markham Benn moved to approve the expense for ride share gift card disbursements in December. Martha Newton seconded the motion, which passed with a vote of 5 ayes and 1 abstention.

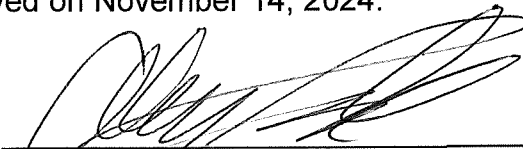
**IX. STATEMENT FROM THE EDC MEMBERS**

EDC members discussed agenda items for the next meeting.

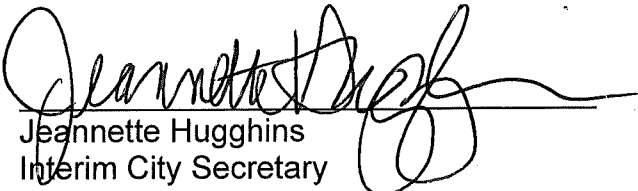
**X. ADJOURNMENT**

Meeting adjourned by EDC President Alan Sale at 8:12 p.m.

The minutes of this meeting were approved on November 14, 2024.

  
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Alan Sale, EDC President

Attest:

  
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Jeannette Huggins  
Interim City Secretary