

**MINUTES
OF THE TOWN OF HOLLYWOOD PARK
REGULAR CITY COUNCIL MEETING
ON TUESDAY, APRIL 16, 2024, AT 6:00 P.M.**

I. CALL TO ORDER

Mayor Moore called the meeting to order 6:00 p.m.

II. INVOCATION

Mayor Moore

III. PLEDGE OF ALLEGIANCE

Mayor Moore led the Pledge of Allegiance.

IV. ROLL CALL

Members of the City Council present: Mayor Sean Moore, and Councilmembers Chester Drash, Todd Kouse, Dale Randol, Wendy Gonzalez, and Glenna Pearce.

V. REPORTS / ANNOUNCEMENTS / PRESENTATIONS [1:33]

- Fire Department monthly report
 - Fire Chief Morgan reported 29 calls for service in March.
- Police Department monthly report
 - Police Chief Prichard reported 255 calls for service in March.
- Public Works Department monthly report
 - Kelly Cowan reported 28 Voigt Center rentals, 108 code enforcement cases, and updates on maintenance issues in March.
 - Frank Jaster, City Engineer, provided an update on the status of pavement management program.
- Finance monthly report
 - City Treasurer Fred Timmons provided an overview of revenues and expenditures.
- Administration Department monthly report
 - City Secretary Patrick Aten reported 7 open record requests, 128 defendants in Municipal Court, 68 permits processed, training, and updates on EDC projects in March.
- City Attorney monthly report
 - Frank Garza provided a brief report on upcoming issues.
- Mayor's monthly report
 - Mayor Moore spoke about the transition and his service.

VI. CITIZEN PARTICIPATION [1:30:21]

- None.

VII. CONSENT AGENDA [1:30:27]

1. Approval of the amended Minutes for the March 19 City Council Meeting.
2. Acceptance of the Financial Statements as of February 29, 2024.
3. Approval of a resolution for bank signatures.

4. Approval of an ordinance repealing Curfew for Minors in Section 38-68 of the Code of Ordinances.
 - Councilmember Gonzalez moved to approve the Consent Agenda. Councilmember Drash seconded the motion which passed unanimously.

VIII. NEW BUSINESS [1:32:54]

Mayor Moore read the captions for Items 1 and 2 and then the City Council recessed into Executive Session at 7:33 p.m. to discuss and deliberate the duties of the City Secretary in accordance with Section 551.074 (Personnel Matters) of the Texas Government Code and discuss matters concerning privileged information deemed confidential in accordance with Section 551.071 (Consultation with Attorney) of the Texas Government Code. The City Council reconvened into Open Session at 8:44 p.m.

1. Discuss and consider approval of the appointment of Frank Garza as City Attorney for the Town of Hollywood Park.
 - Councilmember Randol moved to approve the item. Mayor Pro Tem Pearce seconded the motion which passed unanimously.
2. Discuss and consider direction regarding an ordinance to amend the Code of Ordinances regarding appointment of department heads.
 - No action. City Attorney will come back to Council with best practice opportunities.
3. Discuss and consider approval of an ordinance updating the building permit fee schedule.
 - Patrick Aten presented the item. Jeannette Huggins spoke about plan submittals.
 - Councilmember Gonzalez moved to approve the item. Councilmember Randol seconded the motion which passed 4-0, with Mayor Pro Tem Pearce abstaining.
4. Discuss and consider approval of an ordinance amending the personnel policy manual regarding first responders' illness or injury leave.
 - Patrick Aten presented the item.
 - Councilmember Gonzalez moved to approve the item. Councilmember Kounse seconded the motion which passed unanimously.

IX. ADJOURNMENT

Mayor Moore adjourned the meeting at 9:04 p.m.

The minutes of this meeting were approved on May 21, 2024.

Chester Drash, Mayor

Attest:

Patrick Aten, City Secretary