

**MINUTES
OF THE TOWN OF HOLLYWOOD PARK
REGULAR CITY COUNCIL MEETING
ON TUESDAY, JANUARY 16, 2024, AT 6:00 P.M.**

I. CALL TO ORDER

Mayor Moore called the meeting to order 6:00 p.m.

II. INVOCATION

Councilmember Randol

III. PLEDGE OF ALLEGIANCE

Mayor Moore led the Pledge of Allegiance.

IV. ROLL CALL

Members of the City Council present: Mayor Sean Moore, and Councilmembers Chester Drash, Todd Kounse, Dale Randol, and Glenna Pearce.

Absent: Councilmember Wendy Gonzalez

V. REPORTS / ANNOUNCEMENTS / PRESENTATIONS [1:18]

- Fire Department monthly report
 - Fire Chief Morgan reported on the success of the Santa visits, updates on the ladder truck and a firefighter plaque, and 614 calls for service for the year.
- Police Department monthly report
 - Chief Prichard reported 272 calls for service and 450 total citations in December.
 - a. Presentation of state and federal Asset Forfeiture Audit Report for FY 2022-23.
 - b. Presentation of Racial Profiling Report.
 - Chief Prichard presented the reports to Council.
- Public Works Department monthly report
 - Kelly Cowan reported 32 Voigt Center rentals, 58 code enforcement cases, and updates on maintenance in December.
 - a. Presentation and annual update of MS4 Program.
 - Daryl Spillman presented the MS4 update.
- Finance monthly report
 - City Treasurer Fred Timmons provided an overview of revenues and expenditures.
- Administration Department monthly report
 - City Secretary Patrick Aten reported 3 open record requests, 175 defendants in Municipal Court, 63 permits processed, and other events in December. He read an email that praised Town staff that help with municipal court and he announced the Volunteer Open House on January 8, at 7pm, at Town Hall for any residents interested in serving on City Council or any Town board or committee.
- City Attorney monthly report
 - Mayor Pro Tem Pearce asked about agenda packets.

- Ryan Henry stated the Voorhies vs Town of Hollywood Park lawsuit is over.
- Mayor's monthly report
 - Mayor Moore spoke highly of the new Fire Chief.

VI. CITIZEN PARTICIPATION [1:05:46]

- None.

VII. CONSENT AGENDA [1:06:02]

1. Approval of the Minutes for the November 14 and December 11 City Council Meetings.
2. Acceptance of the Financial Statements as of November 30, 2023.
3. Approval of an ordinance ordering a regular election to be held May 4, 2024, for the election of Mayor and two Councilmembers (Places 2 and 4).
4. Approval of an agreement with Bexar County for the conduct of the regular election on May 4, 2024.
 - Councilmember Randol moved to approve the Consent Agenda. Councilmember Drash seconded the motion which passed unanimously.

VIII. NEW BUSINESS [1:06:57]

1. Update and discussion on memorializing Hollywood Park Volunteer Firefighters.
 - Mayor Pro Tem Pearce provided the update and discussed the possibility of utilizing a portion of Memorial Park for such a project.
 - No action was taken.
2. Discuss and consider approval of street projects, specifically at the intersection of William Classen Drive and Donella Drive, and two bridges at the intersections of Sterling Browning Road & North Oak Drive and Trailcrest Street & Ridge Trail Street.
 - Kelly Cowan presented preliminary information and requested Council direction whether to move forward.
 - City Council consensus was to receive the road maintenance plan first.
3. Discuss and consider approval of possible policy changes to Voigt Pool for 2024 Pool Season.
 - Kelly Cowan presented the item. The Parks and Recreation Advisory Board's only recommendation is to relax the requirement for wristbands to be worn within the fenced-in area of Voigt Pool.
 - Bruce Graham spoke on the item.
 - City Council direction was to bring back an ordinance in February to codify the change.
4. Discuss and consider approval of roof replacement at Town Hall.
 - Kelly Cowan presented the item.
 - City Council direction was to evaluate options and present them to Council in February.
 - No action was taken.

5. Discuss and consider approval of a resolution from the EDC for the purchase of a police vehicle for enhanced business security.
 - Mayor Moore presented the item.
 - Councilmember Drash moved to approve the item. Councilmember Kounse seconded the motion which passed unanimously.
6. Discuss and provide direction regarding an ordinance to amend the Code of Ordinances Section 2-56 Appointment of other officers and term of office.
 - Councilmember Kounse presented the item.
 - City Council will provide their input on minimum requirements for a hiring process of department heads.
 - No action was taken.

IX. EXECUTIVE SESSION

1. Discuss an update on issues regarding information technology equipment, network security upgrades, and critical infrastructure in accordance with Section 551.089 of the Texas Government Code.
2. Discuss duties and responsibilities of the position of Fire Chief and consultation with outside HR consultant regarding the position of the Fire Chief pursuant to Section 551.074 of the Texas Government Code.
3. Deliberate on matters concerning privileged and unprivileged client information deemed confidential in accordance with Section 551.071, of the Texas Government Code, specifically: consultation with attorney regarding pending litigation styled Champagne Campaign LLC, et al. vs. Town of Hollywood Park.
4. Deliberate the evaluation and duties of the City Attorney in accordance with Section 551.074 of the Texas Government Code.

City Council recessed into Executive Session at 8:47 p.m. No action was taken.

The City Council reconvened into Open Session at 12:10 a.m. No action was taken.

X. ADJOURNMENT

Mayor Moore adjourned the meeting at 12:10 a.m.

The minutes of this meeting were approved on February 20, 2024.

Sean Moore, Mayor

Attest:

Patrick Aten, City Secretary