



**NOTICE OF REGULAR MEETING
CITY COUNCIL OF THE TOWN OF HOLLYWOOD PARK
TUESDAY, FEBRUARY 20, 2024, AT 6:00 P.M.
2 MECCA DRIVE, HOLLYWOOD PARK, TEXAS 78232**

AGENDA

- I. CALL TO ORDER**
- II. INVOCATION:** Councilmember Gonzalez
- III. PLEDGE OF ALLEGIANCE**
- IV. ROLL CALL**
- V. REPORTS / ANNOUNCEMENTS / PRESENTATIONS**
 1. Fire Department monthly report
 2. Police Department monthly report
 - a. Annual Report and Awards
 3. Public Works Department monthly report
 - a. Presentation of recommendation for swings at Memorial Park
 - b. Update on status of pavement management program
 4. Finance Department monthly report
 5. Administration Department monthly report
 6. City Attorney's monthly report
 7. Mayor's monthly report
- VI. CITIZEN PARTICIPATION**

*Those wishing to speak should sign up prior to the start of the meeting.
Maximum of three (3) minutes per person. Time cannot be passed to other speakers.
City Council cannot discuss any presented issue or take any action at this time.*
- VII. CONSENT AGENDA**
 1. Approval of the Minutes for the January 16 City Council Meeting.
 2. Acceptance of the Financial Statements as of December 31, 2023.
 3. Acceptance of the quarterly investment report.
 4. Approval of an ordinance adopting the investment policy.
- VIII. NEW BUSINESS**
 1. Discuss and consider approval of a recommendation from the Parks and Recreation Advisory Board to approve an ordinance amending the Code of Ordinances Section 58-152 regarding pool wristbands.
(K. Cowan, Public Works Director)
 - a) Citizen Comment
 - b) Discussion
 2. Discuss and consider approval of an agreement between the Town of Hollywood Park and Texas Gold Swimming.
(S. Moore, Mayor)

- a) Citizen Comments
 - b) Discussion
3. Discuss and consider approval of the roof replacement at Town Hall.
(*K. Cowan, Public Works Director*)
 - a) Citizen Comment
 - b) Discussion
 4. Discuss and consider approval of a resolution/ordinance adopting a policy regarding modifications to the current agenda submittal process.
(*G. Pearce, Mayor Pro Tem & C. Drash, Councilmember*)
 - a) Citizen Comment
 - b) Discussion
 5. Discuss and consider approval of an ordinance amending the Code of Ordinances Section 2-56 regarding appointment of department heads.
(*T. Kounse, Councilmember*)
 - a) Citizen Comment
 - b) Discussion
 6. Discuss and consider approval of an ordinance amending the personnel policy manual regarding notifications about employee staffing changes.
(*T. Kounse, Councilmember*)
 - a) Citizen Comment
 - b) Discussion
 7. Discuss and consider approval of an ordinance amending the personnel policy manual regarding the grievance policy.
(*S. Moore, Mayor*)
 - a) Citizen Comment
 - b) Discussion
 8. Discuss and consider approval of an ordinance amending the personnel policy manual regarding employee salaries.
(*S. Moore, Mayor & D. Randol, Councilmember*)
 - a) Citizen Comment
 - b) Discussion
 9. Discuss and consider approval of an ordinance amending Section 2-152 of the Code of ordinances regarding Ethics.
(*S. Moore, Mayor*)
 - a) Citizen Comment
 - b) Discussion

IX. EXECUTIVE SESSION

1. Deliberate the evaluation and duties of the City Attorney in accordance with Section 551.074 of the Texas Government Code.

X. ADJOURNMENT

CERTIFICATION

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the Town of Hollywood Park was posted on the bulletin board in front of Hollywood Park Town Hall on February 14, 2024, by 2:00 p.m.

Patrick Aten, City Secretary

AGENDA NOTICES

Action by Council Authorized: The City Council may vote and/or act upon any item listed within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, whether designated for executive session or not, whenever it is considered necessary and legally justified under Chapter 551 of the Texas Government Code. The attorney may appear in executive session in person or by conference call in accordance with applicable state law.

Executive Sessions Approved by City Attorney: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of the Texas Government Code Chapter 551 by legal counsel for the body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code § 551.144 (c) and the meeting is conducted by all participants in reliance on this opinion.

Members of the public wishing to view or listen to the meeting may do so through our city website under the "watch our meetings" tab on the Town's YouTube channel. Any resident who would like to comment on any of the topics listed on the agenda, please attend the City Council meeting in-person and sign up to speak prior to the start of the meeting. Each speaker has no more than three minutes to speak. If you cannot attend the meeting in-person, you may submit your comment(s) on items listed on the agenda via email to paten@hollywoodpark-tx.gov no later than two hours prior to the scheduled start of the meeting. All emails timely submitted may be read aloud during the meeting if you include your name, address, and meet decorum requirements with your comment(s), and provided to the Council upon request. During the meeting, fifteen minutes will be allotted for the City Secretary to read emails aloud submitted on an agenda item. Priorities for reading emails aloud are given to those who are verifiably homebound due to medical necessity. No email will be read aloud for anyone who appears in-person. Each email read aloud can only be read for up to three minutes. No more than one email per person/topic may be read aloud per meeting.

Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request from the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

The order in which items on this agenda are to be taken up may be changed at the meeting by the City Council.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of the City Council, or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission, or committee subject to the Texas Open Meetings Act.

Hollywood Park Town Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations must be made 48 hours prior to the meeting. Please contact the City Secretary at 210-494-2023 ext. 221 for information or assistance.