

**MINUTES
OF THE TOWN OF HOLLYWOOD PARK
REGULAR CITY COUNCIL MEETING
ON TUESDAY, OCTOBER 17, 2023, AT 6:00 P.M.**

I. CALL TO ORDER

Mayor Moore called the meeting to order 6:00 p.m.

II. INVOCATION

Mayor Moore

III. PLEDGE OF ALLEGIANCE

Mayor Moore led the Pledge of Allegiance.

IV. ROLL CALL

Members of the City Council present: Mayor Sean Moore, and Councilmembers Chester Drash, Todd Kounse, Dale Randol, Wendy Gonzalez, and Glenna Pearce.

V. REPORTS / ANNOUNCEMENTS / PRESENTATIONS [1:28]

1. Fire Department monthly report
 - Fire Chief Butrico reported 48 calls for service in September. Chief Butrico discussed National Night Out, Fire Prevention Week, and upcoming Santa visits.
2. Police Department monthly report
 - Chief Prichard reported 383 calls for service and 783 total citations in September. Chief Prichard gave Officer Stevens a commendation and promoted Corporal Platte to Sergeant.
3. Public Works Department monthly report
 - Kelly Cowan reported 27 Voigt Center rentals, 67 code enforcement cases, and updates on roadwork, maintenance, and Chief Butrico's retirement.
4. Finance monthly report by City Treasurer
 - City Treasurer Fred Timmons provided an overview of revenues and expenditures.
5. Administration Department monthly report by City Secretary
 - City Secretary Patrick Aten reported 7 open record requests, 139 defendants in Municipal Court, and 112 permits processed. He reported on the Zoning Commission and changes in municipal court with two courts per month.
6. City Attorney monthly report
 - no update
7. Mayor's monthly report
 - Mayor Moore thanked Chief Butrico for his service to Hollywood Park.

VI. CITIZEN PARTICIPATION [47:58]

- None.

VII. CONSENT AGENDA [48:10]

1. Approval of the Minutes for the September 19 City Council Meeting.
2. Acceptance of the Financial Statements as of August 31, 2023.

- Mayor Pro Tem Pearce requested item 3 be pulled for discussion.
 - Mayor Pro Tem Pearce moved to approve Consent Agenda items 1 and 2. Councilmember Gonzalez seconded the motion which passed unanimously.
3. Approval of the appointment of four individuals to the Economic Development Corporation Board of Directors.
- Mayor Pro Tem Pearce asked when the remaining EDC vacancy would be announced. City Secretary Patrick Aten stated the vacancy has existed since April and has since distributed multiple EDC vacancy announcements. Councilmember Randol requested clarification of the new EDC roster provided by Patrick Aten.
 - Councilmember Randol moved to approve the appointment of four individuals to the EDC. Councilmember Drash seconded the motion which passed unanimously.

VIII. NEW BUSINESS [53:31]

1. Presentation and discussion of Pool Survey results, the 2023 Pool Season, and options for the 2024 Pool Season.
 - Patrick Aten presented the item.
2. Discuss and consider memorializing Hollywood Park Fire Department's volunteer firefighters.
 - Mayor Pro Tem Pearce introduced the item to gauge the Council's interest.
 - City Council discussed several options. No action was taken.
4. Discuss and consider approval of ARPA expenditures for technology equipment and network security upgrades in accordance with Section 551.089 of the Texas Government Code.
 - Mayor Moore requested to take the item into Executive Session.
 - City Council recessed into Executive Session at 7:48 p.m. in accordance with Section 551.089 of the Texas Government Code. No action was taken.
 - The City Council reconvened into Open Session at 9:11 p.m. Councilmember Gonzalez moved to authorize the remaining \$176,205 of ARPA funds toward technology equipment and network security upgrades. Councilmember Drash seconded the motion which passed unanimously.
3. Discussion and consider approval of modifications to the existing ordinance regarding the agenda submittal process. [3:12:08]
 - Mayor Pro Tem Pearce introduced the item.
 - Mayor Pro Tem Pearce and Councilmember Drash proposed (A) modifying the ordinance to lengthen the deadline for submitting agenda items, (B) memorializing agenda packet information, (C) clarifying rules on supporting documentation, and (D) adding information about the logistics of adding agenda items.
 - After Council discussion, Mayor Pro Tem Pearce moved to direct legal counsel to draft a policy regarding B, C, and D. Councilmember Kounse seconded the motion which passed unanimously.

IX. ADJOURNMENT

Mayor Moore adjourned the meeting at 10:47 p.m.

The minutes of this meeting were approved on November 14, 2023.

Sean Moore, Mayor

Attest:

Patrick Aten, City Secretary