

**MINUTES  
OF THE TOWN OF HOLLYWOOD PARK  
REGULAR CITY COUNCIL MEETING  
ON TUESDAY, JUNE 20, 2023, AT 6:00 P.M.**

**I. CALL TO ORDER**

Mayor Moore called the meeting to order 6:00 p.m.

**II. INVOCATION**

Councilmember Drash

**III. PLEDGE OF ALLEGIANCE**

Mayor Moore led the Pledge of Allegiance.

**IV. ROLL CALL**

Members of the City Council present: Mayor Sean Moore, and Councilmembers Chester Drash, Todd Kounse, Dale Randol, Wendy Gonzalez, and Glenna Pearce.

**V. REPORTS / ANNOUNCEMENTS / PRESENTATIONS [1:47]**

1. Fire Department monthly report
  - Fire Lieutenant Lowry reported 57 calls for service in May.
2. Police Department monthly report
  - Police Lieutenant Anderson reported 420 calls for service and 348 total citations in May.
3. Public Works Department monthly report
  - Kelly Cowan reported 29 Voigt Center rentals, 77 code enforcement cases, and updates on drainage repairs and other items. He clarified the Voigt Pool rule on wearing wristbands inside the fenced-in area.
- a. Street Assessment Report
  - Frank Jaster presented KCI's pavement assessment and recommendations, specifically regarding the intersection of Donella and William Classen, and portions of Sunway and Cool Way.
  - Councilmember Drash asked for a pavement management program.
- b. Tree Advisory Board Annual Report
  - Lee Marlowe provided the annual report.
4. Finance monthly report by City Treasurer
  - City Treasurer Fred Timmons provided an overview of revenues and expenditures.
5. Administration Department monthly report by City Secretary
  - City Secretary Patrick Aten reported 10 open record requests, 78 defendants in Municipal Court, and 86 permits processed.
6. City Attorney monthly report
  - No update.
7. Mayor's monthly report
  - Mayor Moore announced the Deer Committee meeting on July 10 and read information on Chronic Wasting Disease.

**VI. CITIZEN PARTICIPATION [1:42:56]**

- Margaret McGuire and Barbara Schmitz spoke on lap lanes at Voigt Pool.

**VII. CONSENT AGENDA [1:48:54]**

1. Approval of the Minutes for the May 16 Special City Council Meeting, May 16 City Council Meeting, and May 22 Special City Council Meeting.
2. Acceptance of the Financial Statements as of April 30, 2023.
  - Mayor Pro Tem Pearce asked to remove item 3 for discussion.
  - Mayor Moore read the Consent Agenda captions.
  - Mayor Pro Tem Pearce moved to approve the Consent Agenda. Councilmember Randol seconded the motion which passed unanimously.
3. Approval of an ordinance amending the professional services agreement with KCI for Engineering Services.
  - Mayor Pro Tem Pearce asked for clarifications and then moved to approve the item. Councilmember Drash seconded the motion which passed unanimously.

**VIII. NEW BUSINESS [1:54:57]**

1. Discuss and consider approval of an ordinance amending Section 70-185 of the Code of Ordinances to recognize golf cart permits issued by Hill Country Village.
  - Chief Prichard and Mayor Pro Tem Pearce introduced the item.
  - Patrick Aten clarified that the ordinance recognizes Hill Country Village's permitted golf carts, and we anticipate Hill Country Village to mirror our ordinance next month.
  - Councilmember Drash moved to approve the item. Councilmember Kounse seconded the motion which passed unanimously.
2. Discuss and consider approval of an addendum to the current agreement between the Town of Hollywood Park and Alamo Area Aquatics.
  - Patrick Aten presented the item.
  - Councilmember Gonzalez moved to approve the item. Councilmember Kounse seconded the motion which passed 4-1, with Councilmember Randol opposed.
3. Discuss and consider possible action regarding options to maximize use of space at Voigt Pool, and reduce limitations facing snack bar usage, Public Works usage, and storage capacity.
  - Patrick Aten read an email from Laura Stephenson.
  - Wendy Gonzalez presented the item by reviewing available spaces, current needs, and possible ideas.
  - Mayor Moore discussed creating a parks committee to advise on non-operational issues.
  - No action was taken.
4. Discuss and consider possible action to clarify a swim lane policy for lap swimmers.
  - Lauren Gibbins spoke in favor of clarification.
  - Shari Tiner spoke in favor of the lap swimmers sharing lanes.

- Councilmember Kounse introduced the item and proposed the clarification be up to three lap swimmers per lane.
  - City Council provided direction to the City Attorney to write an addendum with a clarification of up to three lap swimmers per lane.
  - No action was taken.
5. Discuss and consider approval of an ordinance amending Section 58-152 and creating Section 58-153 of the Code of Ordinances regarding permitting of private for-profit use of park facilities.
    - Patrick Aten presented the item.
    - Gina Graham spoke against regulating swim lessons and in favor of regulating tennis courts.
    - City Council provided direction for the draft ordinance to be revised to permit tennis coaches in non-peak times.
    - No action was taken.
  6. Discuss and consider approval of an ordinance amending Section 2-25 of the Code of Ordinances regarding City Council meeting times and supporting documentation.
    - Patrick Aten presented the item.
    - Ryan Henry suggested the Council adopt the ordinance with the amendment to Section 2-25 (e) (3) b. of “This shall not apply to a special meeting that is called less than 170 hours prior to the start of a meeting.”
    - Mayor Pro Tem Pearce moved to approve the item with the amendment. Councilmember Gonzalez seconded the motion which passed unanimously.

**IX. EXECUTIVE SESSION [4:18:13]**

1. Deliberate pending/contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct in accordance with Section 551.071, of the Texas Government Code, specifically:
  - contracts involving Curran Contracting Company and Badeco Incorporated
2. Deliberate job duties, roles, and potential change or temporary change in responsibilities of the city secretary, municipal court clerk, and the administrative office personnel in light of recent staff turnover in accordance with Section 551.074, of the Texas Government Code.

City Council recessed into Executive Session at 10:19 p.m. No action was taken.

The City Council reconvened into Open Session at 12:52 a.m. No action was taken.

**X. ADJOURNMENT**

Mayor Moore adjourned the meeting on June 21 at 12:52 a.m.

The minutes of this meeting were approved on July 18, 2023.

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Sean Moore, Mayor

Attest:

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Patrick Aten, City Secretary