

MINUTES

TOWN OF HOLLYWOOD PARK ECONOMIC DEVELOPMENT CORPORATION REGULAR MEETING ON THURSDAY, DECEMBER 1, 2022, AT 6:00 PM 2 MECCA DRIVE, HOLLYWOOD PARK, TEXAS

I. CALL TO ORDER

Meeting called to order by Delaine Hall at 6:00 p.m.

II. ROLL CALL

EDC Members Present: Delaine Hall, Martha Sanchez, Kristi Maxwell, Shea Johnson, Martha Newton, John Lee, and Alan Sale

City Staff Present: Mayor Sean Moore, City Secretary Patrick Aten, City Treasurer Fred Timmons, EDC Attorney Frank Garza, Public Works Director Kelly Cowan

III. REVIEW AND TAKE ACTION ON THE MINUTES FROM NOVEMBER 3, 2022

John Lee moved to approve the corrected minutes. Shea Johnson seconded the motion which passed unanimously.

IV. REVIEW AND TAKE ACTION ON THE FINANCIAL STATEMENTS AS OF OCTOBER 31, 2022

Fred Timmons reviewed financials. John Lee moved to accept financials. Shea Johnson seconded the motion which passed unanimously.

V. CITIZEN PARTICIPATION

No citizens were present at this meeting.

VI. APPROVED BUSINESS AND PROJECTS

1. Update and discuss status of the HP EDC Billboard Advertising Program including discussion of issues related thereto.
 - Patrick Aten reviewed the item. One new application for the billboard. Four Hollywood Park businesses are currently displaying on these billboards.
 - No action taken.
2. Update and discuss status of audio/visual equipment at the Voigt Center.
 - Patrick Aten provided the update. The EDC resolution was approved at the City Council meeting on November 15, 2022.
3. Update and discuss status of audio/visual equipment in Council Chambers.
 - Patrick Aten provided the update. The EDC resolution was approved at the City Council meeting on November 15, 2022.
4. Update and discuss status of upgrades to Council Chambers.
 - Patrick Aten provided the update. The EDC resolution was approved at the City Council meeting on November 15, 2022.

VII. NEW BUSINESS

1. Presentation and discussion on Open Meetings Act, Public Information Act, and Ethics ordinance.
 - Frank presented the item.

<Alan Sale attended the meeting.>

2. Discuss and consider approval of the creation of a brochure packet for Voigt Center leases.
 - Kristi Maxwell presented the item.
 - Alan Sale moved to approve the item. Shea Johnson seconded the motion which passed unanimously.
3. Discuss and consider approval of the creation of a welcome kit for new businesses in Hollywood Park.
 - Alan Sale presented the item.
 - John Lee moved to approve the item. Kristi Maxwell seconded the motion which passed unanimously.
4. Discuss and consider approval of a Request for Proposals for Local Business Light Up Project providing funds for lights and other decorations to promote areas of the Town where local businesses are located.
 - It was decided that this item would appear on the January agenda and that members would bring their ideas for the RFP to the meeting.

VIII. STATEMENT FROM THE EDC MEMBERS

Delaine Hall asked to discuss car charging stations on next agenda. Kristi Maxwell provided update on article submitted to the Sparks Newsletter.

IX. ADJOURNMENT

Meeting adjourned by Delaine Hall President at 8:32 p.m.

The minutes of this meeting were approved on January 5, 2022.

Delaine Hall, EDC President

Attest:

Patrick Aten, City Secretary