

MINUTES

TOWN OF HOLLYWOOD PARK ECONOMIC DEVELOPMENT CORPORATION REGULAR MEETING ON THURSDAY, OCTOBER 3, 2022, AT 6:00 PM AT 2 MECCA DRIVE, HOLLYWOOD PARK, TEXAS

I. CALL TO ORDER

Meeting called to order by Delaine Hall at 6:00 p.m.

II. ROLL CALL

EDC Members Present: Alan Sale, Delaine Hall, Shea Johnson, Martha Sanchez, Kristi Maxwell, Martha Newton, John Lee

City Staff Present: Sean Moore Mayor, Patrick Aten City Secretary, Fred Timmons City Treasurer, Austin Beck EDC Attorney, Kelly Cowan Public Works Director

III. ELECTION OF OFFICERS: PRESIDENT, VICE PRESIDENT, AND SECRETARY

Kristi Maxwell moved to appoint Delaine Hall as President. Martha Sanchez seconded which passed unanimously.

Kristi Maxwell moved to appoint Alan Sale as Vice President. John Lee seconded the motion which passed unanimously.

Alan Sale moved to appoint Martha Newton as Secretary. Shea Johnson seconded the motion which passed unanimously.

IV. REVIEW AND TAKE ACTION ON THE MINUTES OF THE AUGUST 11, 2022.

Kristi Maxwell moved to approve the minutes. Alan Sale seconded the motion which passed unanimously.

V. REVIEW AND TAKE ACTION ON THE FINANCIAL STATEMENTS AS OF JULY 31, 2022

Fred Timmons reviewed financials. Alan Sale moved to accept financials. Shea Johnson seconded the motion which passed unanimously.

VI. COMMITTEE UPDATES:

No committees. New businesses were mentioned, opening in October and November.

VII. CITIZEN PARTICIPATION:

None

VIII. APPROVED BUSINESS AND PROJECTS

1. Update and discuss status of the HP EDC Billboard Advertising Program including discussion of issues related thereto.

- Patrick Aten provided an update on the four businesses that were advertising.

- No action was taken
- 2. Update and discuss status of the 2021/2022 Fire Bay Extension Project and issues related thereto.
 - Patrick Aten provided the update.
 - No action was taken.

IX. NEW BUSINESS:

1. Discuss and take potential action regarding the schedule for future HP EDC meetings.
 - The Board, by unanimous consent, changed the date of regularly scheduled HP EDC meetings to the first Thursday of each month.
2. Discussion about training requirements and opportunities for EDC members.
 - Conference in October (in-person), webinar training opportunity
 - EDC members should reach out to Patrick Aten for webinar information
3. Discussion regarding funding of replacement audio visual and electronic equipment at the Voigt Center and/or Town Hall.
 - Kelly Cowan of Public Works provided information on what was needed at each location, potential vendors, and noted that he continued to research cost of equipment.
 - EDC considered separating into separate projects.
 - Include further discussion on next agenda.

X. STATEMENT FROM THE EDC PRESIDENT:

No formal statement. Suggestion to include board members on this item.

XI. ADJOURNMENT

Meeting adjourned by Delaine Hall at 7:11 p.m.

The minutes of this meeting were approved on November 3, 2022.

Delaine Hall, EDC President

Attest:

Patrick Aten, City Secretary