

**MINUTES
OF THE TOWN OF HOLLYWOOD PARK
REGULAR CITY COUNCIL MEETING
ON TUESDAY, SEPTEMBER 20, 2022, AT 6:00 P.M.**

I. CALL TO ORDER

Mayor Moore called the meeting to order 6:00 p.m.

II. INVOCATION

Councilmember Gonzalez

III. PLEDGE OF ALLEGIANCE

Mayor Moore led the Pledge of Allegiance.

IV. ROLL CALL

Members of the City Council present: Mayor Sean Moore, and Councilmembers Chester Drash, Todd Kounse, Michael Voorhies, Wendy Gonzalez, and Glenna Pearce.

V. REPORTS / ANNOUNCEMENTS / PRESENTATIONS [1:34]

1. Fire Department monthly report

- Fire Chief Butrico reported 65 calls for service in August. Chief Butrico provided an update on a housefire and the fire bay expansion project.

2. Police Department monthly report

- Chief Prichard announced the promotion for Steve Anderson and the swearing in of Cesar Aragon. He reported 606 calls for service, 521 total citations, and announced National Night Out on October 4.

3. Public Works Department monthly report

- Kelly Cowan reported 17 Voigt Center rentals, 84 code enforcement cases, and updates on Voigt Center rentals and street maintenance.

4. Finance monthly report by City Treasurer

- City Treasurer Fred Timmons provided an overview of revenues and expenditures.

5. Administration Department monthly report by City Secretary

- City Secretary Patrick Aten reported 13 open record requests, 53 defendants in Municipal Court, 138 permits processed, and announced the annual pool survey.

6. City Attorney monthly report

- none

7. Mayor's monthly report

- Mayor Moore thanked staff that participated in the Town's response to the recent event with the double homicide.

VI. CITIZEN PARTICIPATION [38:41]

- Shannon Sims spoke about property tax options and asked that information be provided to the public on the findings.

VII. CONSENT AGENDA [40:03]

1. Approval of the Minutes for the August 8, 9, 16, and 22 City Council Meetings.
2. Acceptance of the Financial Statements as of July 31, 2022.
3. Approval of the insurance policies for Town of Hollywood Park employees.
4. Approval of an ordinance amending Section 2-56 of the Code of Ordinances regarding the term for some municipal officers.
5. Approval of an ordinance amending Section 42-14 of the Code of Ordinances regarding failure to appear.
7. Approval of a drainage easement encroachment license agreement between the Town of Hollywood Park and David and Sabrina Anz.
8. Approval of the appointment of members to the Tree Advisory Board for terms ending October 20, 2024.
9. Confirmation of the appointment of an alternate member to the Zoning Commission for a term ending May 2024.
 - Mayor Moore read the Consent Agenda captions. Councilmember Kounse moved to approve the Consent Agenda. Councilmember Voorhies seconded the motion which passed unanimously.

Mayor Pro Tem Pearce requested to pull item 6 from the Consent Agenda for discussion.

6. Approval of a resolution delegating the responsibility to the City Secretary to create, update, maintain, and administer an orientation manual for new Councilmembers.
 - Council discussion included having a brief manual created and maintained by the City Secretary, the Council providing Patrick topics for the Table of Contents, the Table of Contents being completed by January or sooner, and the Council reviewing the final draft of the manual on their own by March.
 - Councilmember Voorhies moved to approve the resolution as written. Councilmember Gonzalez seconded the motion which passed 4-1, with Mayor Pro Tem Pearce opposed.

VIII. NEW BUSINESS [1:03:58]

1. Discuss and consider approval of an ordinance adopting the FY 2022-23 Budget.
 - Fred Timmons presented the item.
 - Mayor Pro Tem Pearce and Councilmember Drash suggested input from the City Council be solicited prior to budget workshops. Mayor Moore encouraged Councilmembers to contact him with budget suggestions and to provide input during the budget workshops.
 - Councilmember Gonzalez moved that the Town of Hollywood Park adopt an Ordinance approving and adopting a budget that will raise more revenue from property taxes than last year's budget by the amount of \$220,959, which is a 7.26% increase from last year's budget and the property tax revenue to be raised from the new property added to the tax roll this year is \$18,418. The proposed revenue increase will support maintenance and operations and interest and sinking funds for the Town of Hollywood Park. Councilmember Drash seconded the motion which passed unanimously via roll call vote.

2. Discuss and consider approval of an ordinance adopting the FY 2022-23 Tax Rate.
 - Fred Timmons presented the item.
 - Mayor Pro Tem Pearce moved that the Town of Hollywood Park adopt an ordinance adopting a tax rate of \$0.46170 per \$100 valuation for use and support of the municipal government of the Town of Hollywood Park, Texas for the 2022-2023 fiscal year. Councilmember Gonzalez seconded the motion which passed unanimously via roll call vote.
 - Mayor Pro Tem Pearce moved that out of tax rate of \$0.46170 per \$100 valuation, the rate that, if applied to the total taxable value, will impose the total amount of principal and interest that will be paid to pay the Town's debts in the next year from property tax revenue, including adjustments for collection, be adopted at \$0 since the Town's debts are paid through other sources but backed by property taxes. Councilmember Drash seconded the motion which passed unanimously via roll call vote.
 - Mayor Pro Tem Pearce moved that out of a tax rate of \$0.46170 per \$100, that \$0.46170 per \$100 valuation, be the rate that, if applied to the total taxable value, will impose the amount of taxes needed to fund maintenance and operation expenditures of the City for the next year. Councilmember Voorhies seconded the motion which passed unanimously via roll call vote.
3. Discuss and consider approval of a resolution ratifying the FY Adopted Budget.
 - Fred Timmons presented the item.
 - Councilmember Voorhies moved to approve the ratification of the resolution for the recently adopted budget which raises more property tax revenue than the prior year's revenue. Councilmember Kounse seconded the motion which passed unanimously.
4. Discuss and consider approval of the FY 2021-22 Budget for the Economic Development Corporation.
 - Fred Timmons presented the item.
 - Councilmember Kounse moved to approve the item. Councilmember Drash seconded the motion which passed unanimously.
5. Discuss and consider approval of the appointment of three individuals to the Economic Development Corporation Board of Directors for terms ending September 30, 2024, and one individual to the Economic Development Corporation Board of Directors for a term ending September 30, 2023.
 - Patrick Aten presented the item.
 - Councilmember Drash moved to appoint the top four ranked individuals (Shea Johnson, Martha Newton, John Lee, and Martha Sanchez) the EDC had ranked. Councilmember Voorhies seconded the motion which passed unanimously.
6. Discuss and consider approval of an addendum to the current agreement between the Town of Hollywood Park and Alamo Area Aquatics.

- Patrick Aten presented the item and stated that AAAA would pay an additional \$1,000 and purchase, maintain, store, and use a pool cover.
 - Martha Newton spoke during Citizen Comment.
 - Councilmember Kounse moved to approve the item. Mayor Pro Tem Pearce seconded the motion which passed 4-1 with Councilmember Voorhies opposed.
7. Discuss and consider approval of an ordinance amending Chapters 18 and 22 of the Code of Ordinances regarding false alarms.
- Chief Butrico presented the item.
 - Councilmember Gonzalez moved to approve the item. Mayor Pro Tem Pearce seconded the motion which passed unanimously.
8. Discussion of priorities regarding the second allotment of federal pandemic relief funds under the American Rescue Plan.
- Fred Timmons presented the item and discussed funding options such as completion of the fire bay extension, Council Chambers upgrades, street and drainage designs, and equipment for the police and fire departments.
 - Mayor Pro Tem Pearce suggested that a larger amount of this funding be used for roads. Councilmember Drash commented on the need for a larger amount allotted for roads.
 - Fred Timmons clarified that federal funds must be spent by 2026.
 - No action was taken.

IX. ADJOURNMENT

Mayor Moore adjourned the meeting at 8:01 p.m.

The minutes of this meeting were approved on September 20, 2022.

Sean Moore, Mayor

Attest:

Patrick Aten, City Secretary