

MINUTES

TOWN OF HOLLYWOOD PARK ECONOMIC DEVELOPMENT CORPORATION REGULAR MEETING ON TUESDAY, APRIL 12, 2022, AT 6:00 PM AT 2 MECCA DRIVE, HOLLYWOOD PARK, TEXAS

I. CALL TO ORDER

Meeting called to order by Delaine Hall at 6:03 p.m.

II. ROLL CALL

EDC Members Present: Andrew Moon (late) President, Delaine Hall Vice Present, Duane E Ramirez Secretary, Adolfo Ruiz, Mike Moilanen, Sean Moore, Kristi Maxwell

City Staff Present: Mayor Oscar Villarreal, Patrick Aten City Secretary, Fred Timmons City Treasurer, Michael McCann EDC Attorney

III. REVIEW AND TAKE ACTION ON THE MINUTES FROM MARCH 10, 2022

None.

Andrew Moon arrived.

IV. REVIEW AND TAKE ACTION ON THE FINANCIAL STATEMENTS AS OF FEBRUARY 28, 2022

Fred Timmons reviewed financials with a focus on monthly activity. Andrew Moon asked about ownership of financials and Fred Timmons stated that the City of Hollywood Park owned EDC funds. Kristi Maxwell moved to accept financial statements, Sean Moore seconded, which passed unanimously.

V. COMMITTEE UPDATES:

1. Public Relations Committee: Kristi Maxwell reported no current activity other than an interview and ad placement for a Texas magazine.
2. Resident Outreach Committee: Sean Moore and Delaine Hall reported no current activity.
3. Business Outreach Committee: Duane Ramirez reported no current activity. Andy Moon stated he has a list of business cards to provide for future activities.

VI. CITIZEN PARTICIPATION:

Alan Sale introduced himself to the committee.

VII. APPROVED BUSINESS AND PROJECTS

1. Update and discuss status of the 2021/2022 Triangle Park Proposal Project authorizing request for proposals for the design, construction, and installation of a septic system and restroom facilities at Memorial Park (also known as

Triangle Park) including discussion of issues related thereto. [A. Moon and M. Moilanen]

- a) Citizen Comments: None
 - b) Discussion of the Board: Mike Moilanen stated that Request for Quotes documentation was close to completion. Michael McCann is reviewing the documentation. The project is smaller in scope than expected which may limit the number of respondents.
- 2. Update and discuss status of the Town of Hollywood Park regarding use of billboards located within the Town of Hollywood Park for promotional and advertisement purposes including discussion of issues related thereto. [PR Committee, Moilanen and Maxwell]
 - a) Citizen Comments: None
 - b) Discussion: Kristi Maxwell had not update. The application is online for those interested. Discussion focused on getting a complete list of the business in Hollywood Park. Fire Chief John Butrico spoke about their involvement in conducting inspections and helping in getting a list of updated businesses. Patrick Aten stated he will get a list of businesses to EDC Board Members.
- 3. Update, discuss, and take potential action on a Resolution authorizing the 2021/2022 Promotional Business Project hosting an event at the Voigt Center for businesses located within the Town of Hollywood Park. [Business Outreach Committee, Ruiz, and Ramirez]
 - a) Citizen Comments: None
 - b) Discussion: The project funding passed in previous meeting. EDC discussed the need for a date and location. The Voigt Center was considered a location. All communications need to include billboard process and opportunities. Delaine Hall suggested EDC choose month and then select date. Around August was discussed for a possibility for the event.

VIII. OLD BUSINESS:

- 1. Discuss and take potential action on a Resolution authorizing funds to assist with the construction to extend the fire apparatus bay of the Town of Hollywood Park Fire Department. [O. Villarreal]
 - a) Citizen Comments: Tonya Cummings spoke in favor of project and asked why this has not moved forward. Mike Moilanen stated this was due to no true budget/cost was provided to EDC.
 - b) Discussion: Fire Chief John Butrico provided details on overall project including specifications and overall need. Bid total was listed at \$299,000 by Patrick Aten. Duane Ramirez questioned if this project was in line with previous decision between EDC and City Council about EDC's participation in city projects. EDC decision was to move forward. Sean Moore moved to accepted EDC providing \$125,000 via the resolution. Delaine Hall seconded motion. The motion passed unanimously.

IX. NEW BUSINESS:

1. Discuss and review submitted applications to fill a potential vacancy of the HP EDC Board and rank and make recommendations to submit to City Council regarding the submitted applications. [P. Aten]
 - a) Citizen Comments: Alan Sale reintroduced himself and spoke of his desire to join the EDC Board. Sean Moore questioned him about his availability for meetings and by Kristi Maxwell for his availability for work outside meeting times. Alan Sale stated he was available for both requirements.
 - b) Discussion: EDC will have an opening for the expectation move of Sean Moore to Mayor of Hollywood Park. Patrick Aten provided applications and resumes of new applicants in the agenda packet. One will replace Sean Moore and the others will be under consideration for future openings.
 - c) EDC members will rank the five applicants 1-5 and turn in their rankings to Patrick Aten. Patrick will average those rankings and take them to Council.
2. Discuss and take potential action to undergo the RFQ process for the position of HP EDC attorney. [O. Villarreal]
 - a) Citizen Comments: None
 - b) Discussion: Major Villarreal spoke about bringing candidates after it was discussed that no RFQ was needed. He also spoke about his concern that Andrew Moon and the City Attorney discussed resigning from the EDC without him. Sean Moore left early during this discussion.

X. STATEMENT FROM THE EDC PRESIDENT:

Andrew Moon spoke about working together and in a safe environment. He spoke about the current mayor has brought division between residents and created a minority rule, where the entire community did not make decisions.

XI. ADJOURNMENT

The meeting was adjourned by Andrew Moon at 07:30 p.m.

Approved May 12, 2022

for Delane Hall

Andrew Moon, Board President

Attest:

[Signature]
Patrick Aten, City Secretary

