

**MINUTES
OF THE TOWN OF HOLLYWOOD PARK
REGULAR CITY COUNCIL MEETING
ON TUESDAY, JANURAY 18, 2022, AT 6:00 P.M.**

I. CALL TO ORDER

Mayor Villarreal called the meeting to order 6:00 p.m.

II. INVOCATION

Mayor Villarreal

III. PLEDGE OF ALLEGIANCE

Mayor Villarreal led the Pledge of Allegiance.

IV. ROLL CALL

Members of the City Council present: Mayor Oscar Villarreal, Councilmembers Sean Moore, Debbie Trueman, Michael Voorhies, Delaine Hall, and Glenna Pearce.

V. REPORTS / ANNOUNCEMENTS / PRESENTATIONS [1:45]

1. Fire Department monthly report

- Fire Chief John Butrico reported 79 calls for service in December with an average response time of 5 minutes and 14 seconds. For 2021, Chief Butrico reported 793 calls for service.

2. Police Department monthly report

- Police Chief Shad Prichard reported 378 calls for service in December, 77 citations, and recognized Officer Reyes for her master peace officer license.

3. Public Works Department monthly report

- Public Works Director Kelly Cowan reported 25 Voigt Center rentals, 54 code enforcement cases, and provided an update on crack sealing streets, pest control, and improving the restrooms at Triangle Park.

4. Finance monthly report by City Treasurer

- City Treasurer Fred Timmons reported on the strength of the City's overall financial position and the audit report.

5. Administration Department monthly report by City Secretary

- City Secretary Patrick Aten reported 10 open record requests, 50 defendants in Municipal Court, 93 permits processed in December, discussed the success of the Volunteer Forum, and announced administrative updates and the filing period for City Council candidates.

6. City Attorney monthly report on any matter not posted on the agenda

- Ryan Henry briefly mentioned precinct numbers for polling locations.

7. Mayor's monthly report on any matter not posted on the agenda

- No update.

VI. CITIZEN PARTICIPATION [48:55]

Brenda Coffey spoke about her RV variance request.

VII. CONSENT AGENDA [51:03]

1. Approval of the Minutes for the November 16 and December 7, 2021 City Council Meetings.
2. Acceptance of the Financial Statements as of November 30, 2021.
3. Approval of an ordinance ordering a regular election to be held May 7, 2022, for the election of Mayor and two Councilmembers (Places 2 and 4).
4. Approval of an ordinance ordering a special election to be held on May 7, 2022, for the reauthorization of a sales and use tax for street repairs and maintenance.
 - Councilmember Trueman moved to approve the Consent Agenda. Councilmember Moore seconded the motion which passed 4-0-1, with Councilmember Pearce abstaining.

VIII. NEW BUSINESS [52:21]

1. Discuss and consider approval of the EDC resolution authorizing the 2021/2022 Triangle Park Proposal Project authorizing the President of the HP EDC to request proposals for the design, construction, and installation of a septic system and restroom facilities at Memorial Park (Triangle Park).
 - Councilmember Pearce discussed her concerns of the restrooms regarding maintenance, cost, and resident accessibility.
 - Councilmember Trueman moved to approve. Councilmember Moore seconded the motion which passed 4-0, as Councilmember Voorhies had briefly left the room during the vote on this item.
2. Discuss and consider a variance request for 221 Voigt Drive.
 - Brenda Coffey spoke in favor of her variance for the RV parked in the driveway of 221 Voigt Drive. Mike Coffey spoke in favor of the variance.
 - Councilmember Trueman moved to approve the variance for that specific recreational vehicle with the proviso that the RV is maintained and well kept. Councilmember Voorhies seconded the motion which passed 4-1, with Mayor Pro Tem Hall opposed.
3. Discuss and consider possible action on increasing the guest entrance fee at Voigt Pool.
 - Patrick Aten presented the item.
 - Councilmember Trueman said she did not want the gate entrance fee to increase but she wanted the punch card price to decrease. Councilmember Pearce discussed increasing the gate entrance fee at the gate but would be lower if purchased at City Hall.
 - This topic was postponed for further discussion.
4. Discuss and consider the appointment of alternate municipal court judges.
 - Patrick Aten presented the item regarding the appointment of Christine Lacy and Frank Dickson as alternate municipal court judges.
 - Councilmember Trueman moved to approve the appointment of both judges. Councilmember Voorhies seconded the motion which passed unanimously.

5. Presentation of Parks Use Survey results.
 - Patrick Aten presented the item regarding Voigt Park, Memorial Park, and Donella Park.
 - Mayor Pro Tem Hall requested discussion at the February meeting about adding pickleball courts to Voigt Park.
6. Presentation of asset forfeiture audit report for FY 2020-21.
 - Chief Prichard presented the item.
7. Presentation of the Criminal Justice Information Security audit.
 - Chief Prichard presented the item.
8. Presentation of the Racial Profiling Report.
 - Chief Prichard presented the item.
9. Discuss and consider possible action regarding retention of EDC, dissolution of EDC, and appointment and retention of EDC members.
 - Mayor Villarreal presented the item.
 - Councilmembers discussed maintaining the EDC.
 - No action was taken.

IX. EXECUTIVE SESSION [2:10:04]

Deliberate on matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct in accordance with Section 551.071, of the Texas Government Code, specifically: consultation with attorney regarding legal standards which can be imposed by ordinance for public officials.

- The City Council recessed into Executive Session from 8:10 p.m. to 9:21 p.m.
- No action was taken.

X. ADJOURNMENT

The City Council reconvened in Open Session at 9:21 p.m. No action was taken. Mayor Villarreal adjourned the meeting at 9:21 p.m.

The minutes of this meeting were approved on February 15, 2022.

Oscar Villarreal, Mayor

Attest:

Patrick Aten, City Secretary