These minutes have been prepared to satisfy the requirements of Section 551.021 of the Texas Government Code.

Town of Hollywood Park
Regular City Council Meeting
Tuesday, May 18, 2021
Meeting Duration: 6:00 p.m. to 7:20 p.m.

CALL TO ORDER

INVOCATION: Councilmember Debbie Trueman

PLEDGE OF ALLEGIANCE

ROLL CALL

Members of the City Council present: Mayor Oscar Villarreal, Jr.; Sean Moore; Debbie Trueman; Michael Voorhies; Delaine Hall; Glenna Pearce

Hollywood Park Staff present: City Attorney represented by Chelsea Mikulencak; Police Chief Shad Prichard; Fire Chief John Butrico; Interim Finance Director Daisy Erspamer; Public Work Director Kelly Cowan; City Secretary Jeannette Hugghins

PRESENTATIONS

Introduction of the current Hollywood Park City Council.
Sean Moore of 204 Alcade Moreno
Debbie Trueman of 228 Fleetwood Dr.
Michael Voorhies of 613 El Portal Dr.
Delaine Hall of 212 Alcalde Moreno
Glenna Pearce of 301 Mustang Circle

HPCA Membership recognizing the service of First Responders.
Holly McBrayer of 205 Voigt, President of the HPCA, presented the Hollywood Park Fire Department and Police Department with gift baskets as a "Thank You" for what they do for the Town of Hollywood Park.

Pearce McBrayer of 205 Voigt spoke on behalf of the children of Hollywood Park to thank the Fire Department and Police Department for all they do for the Town of Hollywood Park.

ANNOUNCEMENTS / REPORTS / MAYOR AND CITY EMPLOYEES

Fire Chief John Butrico reported: HPFD responded to 57 calls for service, which included 33 EMS calls, 21 fire alarms, 1 structure fire in Castle Hills, and 1 motor vehicle collision. Acadian Ambulance Service responded to 21 calls for service with an average response time of 10m43s. The HPFD began testing fire hydrants a couple of weeks ago, which could be the reason for hydrants with water around them.
Police Chief Shad Prichard reported: 454 calls for service in April 2021. 148 citations issued in April 2021. Chief Prichard announced that car burglaries continue to be an issue in Hollywood Park. Chief Prichard spoke of the serious issue regarding the thefts of catalytic converters in the Hollywood Park and surrounding areas. The HPPD is working with the Hollywood Park automotive stores to help distribute flyers regarding these thefts and a service offered to etch the VIN of the vehicle on the catalytic converter while the vehicle is being serviced.
Public Works Director Kelly Cowan reported: Voigt Center rentals are increasing. The acoustic upgrade in the Voigt Center is not complete, as they are still waiting on the delivery of the custom-made acoustic panels. The sound system upgrade has been completed. In the month of April there were 53

code violations. A majority of the violations pertained to election signs being placed in the city right-of-way and violation from bulky items being set out that were not permitted. Kelly reported the road work project is in the "punch out" phase.

Councilmember Debbie Trueman read an email from Angelina Kretzschmar in which she expressed her thanks and appreciation for the work the Public Works Department staff provides for the Town of Hollywood Park.

Finance - Interim Finance Director Daisy Erspamer reported: She has started the process of completing bank reconciliations and working with the City Secretary to get payables entered and caught up in order to provide the City Council meaningful financial reports. The last bank reconciliations (18 Frost Bank accounts to 3 Plains Capital Bank accounts) completed by the previous City Treasurer was for the month of October 2020. All Frost Bank accounts are confirmed to be closed as of April 2021. Daisy confirmed account totals for current accounts as of April 30, 2021: Operating and EDC Accounts total $3,491,549.89; TexPool Investment Accounts (5) total $5,074,514.02.

Administration Department - City Secretary Jeannette Hugghins reported: April 7th Municipal Court had a docket of 34 cases and 22 defendants; May 5th Municipal Court docket had 33 defendants. Both dates were held virtually/telephonically. Beginning in June the HP Municipal Court will resume in-person court hearings and will allow for telephonic hearings when necessary. A meeting was held that included the Prosecutor's office, HP Police Chief, Court Clerk, and City secretary to discuss the best options for the flow of in-person court hearings. There will be two court dates for the month of June to handle some backlog cases from pre pandemic cases.

City Attorney: Chelsea Mikulencak of the Law Offices of Ryan Henry welcomed the new City Councilmembers.

Mayor Oscar Villarreal, Jr. reported: Mayor reminded everyone of the upcoming Hollywood Park Flag Day Parade happening June 5th. The Mayor reported a new route that starts at Town Hall has been posted on the HP website. 500 flags have been purchased and will be passed out before and during the parade. Anyone receiving a flag is asked to keep them and displaying them on Flag Day, Monday, June 14th.

CITIZEN PARTICIPATION

A maximum of three (3) minutes per person is allowed. Those wishing to speak should sign up before the meeting begins.

TIME CANNOT BE PASSED TO OTHER SPEAKERS

***CITY COUNCIL CANNOT DISCUSS ANY PRESENTED ISSUE OR TAKE ANY ACTION AT THIS TIME**

Steve Phillips of 7 Ashford Glen asked Chief Prichard if the VIN etched on a catalytic converter could be filed off by the thief. *Chief Prichard indicated that if the VIN is filed off it is then altered and will not sell.*

Bruce Graham of 134 Canyon Oaks Dr. welcomed newly elected City Councilmembers. Bruce asked the Mayor to consider resigning his position as Mayor and to select a Mayor Pro Tem to work until a special election can be held to allow the citizens to vote for the Mayor.

Tonya Cummings of 129 Grand Oak Dr. expressed appreciation of the HPCA for recognizing the HPFD and HPPD for all they do and stated the Public Works Department should be commended as well for all they do. Tonya acknowledged the Administration staff and HPPD Administrative Assistant as well. Tonya expressed that the person who should be selected Mayor Pro Tem should be someone with experience in City Council like Delaine Hall or Debbie Trueman. She also commended the Mayor for keeping the Town on track and moving forward.

NEW BUSINESS

1. Discuss/take possible action to appoint a Mayor Pro-Tem.
   a) Discussion
   Councilmember Pearce made a motion to nominate Sean Moore for the position of Mayor Pro Tem. Councilmember Moore explained he also believes the Mayor Pro Tem should be someone with experience.
   Councilmember Trueman made a motion to nominate Delaine Hall.
   Councilmember Voorhies made a motion to nominate Debbie Trueman.

   Councilmember Trueman declined her nomination.
   Councilmember Moore declined his nomination.

   The nomination for Delaine Hall was confirmed with the following vote:

   Sean Moore- Aye
   Debbie Trueman - Aye
   Michael Voorhies - Aye
   Glenna Pearce - Aye

   b) Citizen Comment
   None

2. Discuss/take possible action to approve the Signature Resolution for Bank Transactions for Plains Capital Bank, the official depository for all funds of the Town of Hollywood Park to include the Mayor Pro-Tem.
   a) Discussion
   The City Secretary explained the Signature Resolution is required by Plains Capital Bank to add and allow signature authority to the Mayor Pro Tem. The current Resolution on file only authorizes signature authority to Mayor Villarreal and the City Secretary.

   b) Citizen Comment
   None

   Councilmember Trueman made a motion to approve the Signature Resolution to include Mayor Villarreal, Mayor Pro Tem Delaine Hall and City Secretary Jeannette Hugghins.
   Councilmember Pearce seconded the motion, which passed unanimously.

3. Discuss/take possible action to approve the updated Town of Hollywood Park Swimming Pool at Voigt Park Lease Agreement to be used for pool rentals.
   a) Discussion
   Kelly Cowan explained the Town has 3-4 swimming pool rentals per year. The swimming pool can be rented by residents on certain days and during certain hours only.

   Councilmember Trueman asked if #10 Lifeguards Required should have a provision for a rental that may be made within the two-week time frame indicated to secure lifeguards. Councilmember Trueman suggested #10 be amended to indicate "at least two weeks' notice prior to pool rental day or immediately, if less than two weeks' notice of rental is given".

   Councilmember Pearce questioned the cost benefit to this program. Kelly Cowan advised that private rentals of the HP Swimming Pool are not common, maybe 3-4 per year because of the restricted hours. Councilmember Pearce confirmed with Kelly Cowan that this is not a cost benefit program, but a service to the community.

   Councilmember Pearce asked, regarding #14 Disturbances, if Kelly Cowan could give specifics about loud music or anything that would define this item better. The question was diverted to the Police Chief who advised State law covers noise disturbances that meet a certain decibel level. Chief

Prichard stated that any disturbances, noise or other, reported to HPPD will be responded to. There is a process the HPPD must follow when responding to these types of calls.

Councilmember Pearce also asked if the pool rule pertaining to concealed weapons would need to be modified to include "no concealed weapons" and "no open carry". Chief Prichard asked to hold off on taking any action on this, as there is a bill before the Legislature titled "Constitutional Carry/Permitless Carry" and if the bill passes this will be a non-issue.

Attorney Chelsea Mikulencak suggested a motion to approve the lease agreement with two amendments: 1. Add a severability clause. 2. Relating to the notice required to hire lifeguards.

b) Citizen Comment
None

Councilmember Trueman made a motion to approve the updated Town of Hollywood Park Swimming Pool at Voigt Park Lease Agreement to be used for pool rentals with the amendments indicated. Councilmember Hall seconded the motion. Councilmember Moore voted in favor of the motion. The motion passed with three (3) votes. An opportunity for nay votes was not provided.

4. Discuss/take possible action to approve an Ordinance approving an Interlocal Cooperation Agreement Establishing Concurrent Jurisdiction with the City of San Antonio for Police and Municipal Court services for criminal cases that arise on the boundary of the Town of Hollywood Park and the City of San Antonio or within 200 yards of that boundary which are punishable by fine only and authorizing the Mayor to execute an Agreement for such services.
   a) Discussion
   Chief Prichard explained this is a renewal of the interlocal agreement. Every five years both San Antonio Police and Hollywood Park Police have to go before their respective City Councils to renew the agreement. This agreement allows the Hollywood Park Police Department to enforce traffic up to 200 yards outside of the Hollywood Park physical boundary, where Hollywood Park business are located, and file those cases in the HP Municipal Court. This agreement would also allow SAPD to enforce traffic up to 200 yards into Hollywood Park. San Antonio has already approved the agreement, which will be in effect for another five years.
   b) Citizen Comment
   None

Councilmember Trueman made a motion to approve an Ordinance approving an Interlocal Cooperation Agreement Establishing Concurrent Jurisdiction with the City of San Antonio for Police and Municipal Court services for criminal cases that arise on the boundary of the Town of Hollywood Park and the City of San Antonio or within 200 yards of that boundary which are punishable by fine only and authorizing the Mayor to execute an Agreement for such services.
Councilmember Moore seconded the motion, which passed unanimously.

ADJOURNMENT

There being no further discussion, Mayor Villarreal adjourned the meeting at 7:20 p.m.

The minutes of this meeting are approved as [ ] submitted [✔] corrected on this the 15th day of June, 2021.

Oscar Villarreal, Jr., Mayor

ATTEST:

Jeannette Hugghins, City Secretary