

MINUTES OF A REGULAR COUNCIL MEETING
JANUARY 21, 2020

The Hollywood Park City Council met in a regular session on January 21, 2020 at 6:00p.m. in Town Hall. Notice was posted in accordance with the Texas Open Meeting Laws.

Mayor Chris Murphy called the meeting to order with the following Council Members present: Mike Howe, Debbie Trueman, Oscar Villarreal, Delaine Hall and Scott Bailey. Also, present: Police Chief- Shad Prichard, Fire Lieutenant- Tim Zelenak, Public Works Director-Kelly Cowan, City Treasurer- Jeff Hinson, City Secretary-Janice Alamia and City Attorney- Ryan Henry.
Absent: Fire Chief-John Butrico

PRESENTATIONS:

- Hollywood Park Women's Club: Gwenda Taggart presented the Police and Fire Departments with a check.
- RESPEC: Daryl Spillman spoke to the council to give an update on the MS4 program; [Municipal Separate Storm Sewer System]. This relates to stormwater and how Hollywood Park manages this program. This is something the state reviews and approves. RESPEC is in the process of getting the approval from the state and they will be providing training to the Public Works staff again.

ANNOUNCEMENTS/ MAYOR AND CITY EMPLOYEES:

1. Fire Report: Lt. Zelenak presented his report to council stating he had 58 calls for service for the month of December, 33 EMS calls, 21 activated fire alarms and 1 vehicle fire. Santa Claus visited a total of 470 children last month.
2. Police Report: Chief Prichard presented his report to council stating he had 424 calls for service for the month of December. There were 140 more citations this December as opposed to December last year.
3. Public Works Report: Public Works Director, Kelly Cowan stated the total rentals at the Voigt for the month of December were 16. They had 20 code cases for the month of December.
4. Financial Report: Jeff Hinson, City Treasurer stated the financial report in December shows revenues at \$1,484,164 and expenditures at \$300,408. The sales tax that was received during the month of December was \$47,365 which is 28% lower than last year. Looking at January so far it is also at 28% less than last year also. This will equal about \$180,000 in revenue loss if this continues. Mr. Hinson also warned that legal expenses, only 3 months into the year, are already over budget approximately \$8,000.
5. City Secretary Report: Janice Alamia announced Court had 219 violations on the docket and received revenue of \$19,177 for the month of December. There were 67 Permits issued for a total revenue of \$5,880. The Purple Garlic is the Business of the Month, but they have not had their Grand Opening yet as they are currently having their "soft" opening, training their staff and so forth. We were able to have the San Antonio Business Journal list our Voigt Center in their Book of Lists for the 2020 year. Councilman Howe stated that he along with Councilman Bailey and the Mayor enjoyed having a luncheon with the Administration and Financial staff in appreciation of all the hard work that has been done. Councilmember Hall

- asked why the Administration department hired a part-time on call person to help with their workload. Ms. Alamia stated Mayor Murphy approved the hiring to help the department try and catch up. Councilmember Hall asked the Mayor why this was approved when the Council voted not to hire anyone for the Administration Department. Mayor Murphy stated the Council voted not to hire a full-time person but were willing to hire a temp person for the month of December. By hiring a part-time on call person, we get someone at a fraction of the cost of someone with a temp service and Mayor Murphy stated he had no problem with it.
6. City Attorney Report: No comments other than his law firm has been kept busy with code compliance issues and things are being cleaned up. Councilmember Hall asked the attorney concerning the costs of the complaints that was made by a city employee toward Councilmembers Trueman, Villarreal and Hall. City attorney Ryan Henry stated this topic was not on the agenda, so it was not possible to discuss at this time.
 7. Mayors report: Mayor Murphy stated he respects everyone's opinion and expects that respect in return. He was pleased the street work was coming to fruition and that we will be able to work with Hill Country Village in the future concerning a fire department and many other issues. Mayor Murphy stated his plan to run for re-election as Mayor to finish these pending projects.

CONSENT AGENDA:

1. Approve the Minutes of a Regular Council Meeting on 11/19/2019.
2. Approve the Minutes of a Regular Council Meeting on 10/15/2019
3. Accept the Financial Statements as of 12/31/2019.
4. Authorize the Mayor to enter into an Agreement between the Bexar County Elections Administrator on behalf of Bexar County, a political subdivision of the State of Texas, and the Town of Hollywood Park pursuant to the Texas Election Code Section 271.002(a), for the May 2, 2020 election.
5. Approve an Ordinance ordering a General Election to be held on the 2nd day of May 2020 for the election of City Council members for Places Two, Four and Mayor. This Ordinance authorizes the engagement of the Bexar County Elections Administrator to conduct the elections that will be held jointly with other governmental entities in Bexar County.
6. Approve a Resolution adopting the Bexar County Election Voting System and software as required by Chapter 123 of the Texas Election Code.

Councilmember Trueman made the motion to approve the Consent Agenda in its entirety and Councilmember Villarreal seconded. The motion passed unanimously.

EXECUTIVE SESSION:

Mayor Murphy closed the regular meeting at 6:46pm

The City Council will convene in closed session pursuant to Texas Government Code sec. 551.071 [consultation with attorney] to discuss the following:

- Potential litigation issues regarding unauthorized wire transfers concerning Frost Bank and RX Technology
- Legal issues associated with citizen requests for extended pool hours

Mayor Murphy reopened the regular meeting at 7:22pm

CITIZEN PARTICIPATION:

- Steve Phillips/7 Ashford Glen: Mr. Phillips spoke concerning term limits on the Council and the need for this discussion.
- Bob Moore/205 Sunway Drive: Attended the HCV council meeting and this was very interesting. He urged councilmembers to attend.
- Weege Henderson/303 Rua De Matta: Ms. Henderson spoke about the individuals Police Chief Prichard spoke about during his report regarding safety.
- Tonya Cummings/129 Grand Oak: Thanked Delanie Hall and Debbie Trueman for the wonderful Christmas Party this year. Thanked the Police and Fire departments for the Santa Run.
- Sudie Sartor/505 El Portal: Ms. Sartor asked how the sales tax shortage affects our bond payment.

OLD BUSINESS: None

NEW BUSINESS:

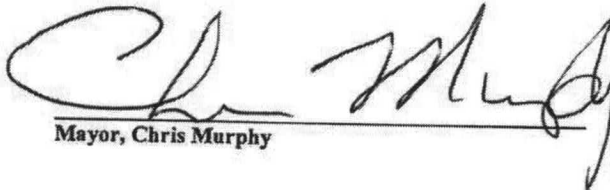
1. DISCUSS/TAKE POSSIBLE ACTION TO APPROVE CONTRACT FOR STREET PROJECT.
 - a. Citizen Comments: None
 - b. Discussion: Mayor Murphy was pleased we were able to restructure the bid and receive a good amount of response. Mr. Mooneyham from CEC, our city engineers spoke and stated the lowest bid came in from Curran Contracting which is who CEC recommends. He showed a power point showing the streets that would be included. Councilmember Trueman asked if the base project is done and we use all the budget, if we are under 20%, we will not have to continue to El Cerrito. Mooneyham agreed. Councilmember Trueman stated we have \$630,000 in our street fund. Councilmember Bailey asked about the warranty. Mr. Mooneyham stated we have a correction period of a year. Councilman Bailey made the motion to approve the contract for the street project and Councilman Howe seconded. The motion passed unanimously.
2. DISCUSS/TAKE POSSIBLE ACTION ON CREATING EXTENDED HOURS AND CLUB MEMBERSHIP SYSTEM FOR THE HOLLYWOOD PARK SWIMMING POOL.
 - a. Citizen Comments:
 - Sudie Sartor/505 El Portal: She would like the pool to stay open later.
 - b. Discussion: Councilmember Howe stated he really wanted to have the pool used earlier in the morning and later at night. But if there were to be an accident during those hours it would be a huge liability for the city. The other option would be to extend the lifeguard hours. We need to get a resident response on what their thoughts are. Councilmember Trueman wanted Kelly Cowan to get lifeguard pricing on this matter. Councilmember Bailey asked if we were required to use Aquatica for lifeguards. The City Attorney stated no. There was no action taken on this topic.
3. DISCUSS/TAKE POSSIBLE ACTION ON AN ORDINANCE ADJUSTING THE ORGANIZATIONAL STRUCTURE OF CITY DEPARTMENTS.
 - a. Citizen Comments: None

- b. Discussion: City Attorney Ryan Henry stated we needed to adjust the organizational structure. The flow of information and assignments needed to come into compliance and be clearly defined. This needs to be done before adjustments into the personnel policy manual. Councilmember Trueman stated she was redoing the policy manual. Councilmember Trueman moved to act on this Ordinance adjusting the organizational structure of City Departments. Councilmember Howe seconded. The motion passed unanimously.
4. DISCUSS/TAKE POSSIBLE ACTION ON PUBLIC HEARINGS FOR POSSIBLE ZONING CHANGES REGARDING SHORT-TERM RENTALS AND FIRE-RESISTANT CONSTRUCTION MATERIALS.
- a. Citizen Comments:
- Loraine Waters/359 Donella: As a homeowner she does not want short term home rentals in Hollywood Park. They do not have the same interest in Hollywood Park as the residents have.
 - Tonya Cummings/129 Grand Oak: Tonya wants Police and Fire input on short-term rentals.
 - Sudie Sartor/505 El Portal: She thought that short-term rentals were banned. The City Attorney stated this was not the case.
- b. Discussion: The City Attorney stated we would need to go through a process in order to bring this before the City Council. This can get rather complicated what with letters and newspaper publishing's. Councilmember Trueman stated the Council had not really discussed short-term rentals and she is not totally opposed to them. Councilmember Howe stated he was opposed to short-term rentals. Mr. Henry stated usually these do not come to light unless there is a problem. The Fire-resistant rules we currently have are unenforceable. This would only apply to new construction. Councilmember Trueman made the motion to approve the public hearing and zoning changes regarding fire-resistant construction materials. This was seconded by Councilmember Bailey. The motion passed unanimously.
5. DISCUSS/TAKE ON AN ORDINANCE AMENDING REGULATIONS REGARDING PLACING BRUSH ON PRIVATE PROPERTY OR IN THE RIGHT OF WAY PRIOR TO PICKUP.
- a. Citizen Comments: Sudie Sartor/505 El Portal: She is not happy splitting the brush pick up between streets. She liked it when it was picked up at one time.
- b. Discussion: Ryan Henry stated Code Compliance is having trouble regulating residents that violate this Ordinance. This changes the notice date so Code Compliance can charge the resident for non-compliance. Councilmember How said he was opposed to this. Councilmember Hall stated she felt this was reasonable because Code Compliance was having a real problem with this. Councilmember Trueman made the motion to approve this Ordinance amending regulations regarding placing brush on private property or in the right of way prior to pick up. Councilmember Bailey seconded. The motion passed unanimously.
6. DISCUSS/TAKE POSSIBLE ACTION TO APPROVE THE SIGNATURE RESOLUTION FOR BANK TRANSACTIONS FOR PLAINS CAPITAL BANK, THE OFFICIAL DEPOSITORY FOR ALL FUNDS OF THE TOWN OF HOLLYWOOD PARK.

- a. Citizen Comments: None
 - b. Discussion: City Treasurer, Jeff Hinson stated this resolution was needed to move forward with the banking transfer. Councilmember Trueman made the motion to approve signature resolution for bank transactions for Plains Capital Bank, the official depository for all funds of the Town of Hollywood Park. Councilmember Bailey seconded. The motion passed unanimously.
7. DISCUSS POLICE DEPARTMENT CHAPTER 59 ASSET FORFEITURE REPORT.
- a. Citizen Comments: None
 - b. Discussion: Chief Prichard explained his asset forfeiture fund to the Councilmembers.

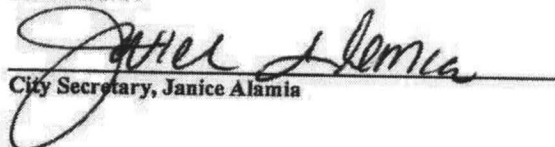
ADJOURNMENT: There being no other business, Mayor Murphy adjourned the meeting at 8:56pm.

MINUTES OF THIS MEETING APPROVED AS SUBMITTED (✓)
CORRECTED () THIS 18 DAY OF FEBRUARY, 2020.



Mayor, Chris Murphy

ATTEST:



City Secretary, Janice Alamia