

MINUTES OF A REGULAR COUNCIL MEETING
NOVEMBER 19, 2019

The Hollywood Park City Council met in a regular session on November 19, 2019 at 6:00p.m. in Town Hall. Notice was posted in accordance with the Texas Open Meeting Laws.

Mayor Chris Murphy called the meeting to order with the following Council Members present: Debbie Trueman, Oscar Villarreal, Delaine Hall and Scott Bailey. Also, present: Police Chief-Shad Prichard, Fire Chief- John Butrico, Public Works Director-Kelly Cowan, City Treasurer-Jeff Hinson, City Attorney- Sonya Herrera and City Secretary-Janice Alamia. Absent: Councilman Mike Howe.

PRESENTATIONS: Clear Channel Communications: Tom Lanford

ANNOUNCEMENTS/ MAYOR AND CITY EMPLOYEES:

1. Fire Report: Chief Butrico presented his report to council stating he had 55 calls for the month of October. They have been testing the fire hoses also.
2. Police Report: Chief Prichard presented his report to council stating he had 440 calls for service for the month of October. He stated the citations will probably have increased by the end of the year by 600 more than the previous year. Chief Prichard swore in his newest officer, Jorge Castillo.
3. Public Works Report: Public Works Director, Kelly Cowan stated the total rentals at the Voigt for the month of October were 16. They received their crack fill machine. They had 25 code cases for the month of October.
4. Financial Report: Jeff Hinson, City Treasurer stated the financial report in October usually ends up being a loss; it is this time (\$206,112). The reason being the revenues are sporadic and by January you will have substantially more revenue. YTD revenue is \$147,062 and YTD expenditures are at \$353,174.
5. City Secretary Report: Janice Alamia announced Court had 297 violations on the docket and received revenue of \$24,948 for the month of October. There were 86 Permits issued for a total revenue of \$8,272. Janice stated Shred Day for the residents was successful and thanked Tim Zelenaks crew from the Fire Department for helping. CM Hall asked if any of the ladies worked overtime because of Shred Day and stated overtime really should not be used for these type of events. CM Trueman agreed and stated the Administrative employees are welcomed to be guests at city events but really should not be working a city event.
6. City Attorney Report: No comments
7. Mayors report: The Mayor thanked everyone and stated he was thrilled there was a street sign at Cueva now and also stated the street bids were revised and went out for the month of November. TML just introduced a new facet of their cyber coverage, where they have a tiered level set up and the sub-levels are all double. We will have twice the amount of coverage at a \$25.00 difference in annual cost. The Mayor also clarified the decision on the reallocation of square footage in the police station that was previously being used as a fitness center. He stated this was by far the least utilized footage in the building. There were talks about it and there were specific issues and reasons why Chief Prichard wanted that space. The Mayor went on to state he had spoken to Chief Butrico the afternoon the decision was made. They spoke again the next day; and there was a plan in place. As a result of the

Council meeting last month the Mayor stated there was a meeting the very next morning of the Public Works, Police and Fire. It was worked out and the exercise equipment was moved to the sally port. Chief Prichard apologized and stated this was a lesson learned.

CONSENT AGENDA: *Councilmember Trueman stated she realized the former City Attorney stated the minutes would be action minutes only but she feels the minutes are not very informational and need to reflect more detail as to why an action was taken. So the Council decided to table approval of the October minutes until detail was added and presented at the next Council meeting.*

1. Approve the Minutes of a Regular Council Meeting on 10/15/2019.
2. Accept the Financial Statements as of 10/31/2019.

Councilmember Trueman made the motion to approve the Financial Statement as of 10/31/2019 and Councilmember Bailey seconded. The motion passed unanimously.

CITIZEN PARTICIPATION:

- Steve Phillips/7 Ashford Glen: Mr. Phillips spoke concerning Topic #3. He stated we should develop something in that space of consequence that brings in revenue to the City. He also stated we do not need anymore billboards in Hollywood Park. He believes we have too many signs already.
- Linda Phillips/ 7 Ashford Glen: Mrs. Phillips stated she too does not feel we need more electronic billboard signs. There is light pollution and Hollywood Park looks cluttered. Let's concentrate on streets.
- Beau Burkett/Burkett Media: Mr. Burkett had 2 sign permits approved and have received their licenses. They have begun their sign installations. He does not think the Council should entertain any more electronic billboard signs.
- Tonya Cummings/129 Grand Oak: Ms. Cummings wanted to ensure we are streaming our meetings. She stated to Chief Prichard she appreciated the communication because she felt that was very important amongst the department heads.

OLD BUSINESS: None

NEW BUSINESS:

1. DISCUSS/TAKE POSSIBLE ACTION TO APPROVE ADDITION OF MAYOR PRO-TEM HOWE TO BANK SIGNATURE DOCUMENTS.
 - a. Citizen Comments: None
 - b. Discussion: *Mayor Murphy suggested the Council approve this motion even in the absence of Councilman Howe since this is needed in order to have an additional person to sign off on checks when needed. Councilmember Trueman made the motion and Councilmember Villarreal seconded. The motion passed unanimously.*
2. DISCUSS/TAKE POSSIBLE ACTION TO BUY BACK THE USE OR LOSE VACATION FOR HOLLYWOOD PARK EMPLOYEES
 - a. Citizen Comments: None
 - b. Discussion: *Councilmember Hall believed this would be a great asset to the City. For instance when one employee is out in Public Works they do not have anyone come in and work overtime so they are short-handed. Jesse has been here 25 years so he has a lot of*

days. Jesse does not like to go on vacation a lot so it would be good if he could cash in his use or lose only vacation time so he could stay at work and do his job. Councilmember Trueman stated the City vacation leave policy is incomplete and there is no provision for accrual for non-police or fire. She is not opposed to paying out for use or lose. Mr. Hinson stated we are currently accruing on the employee's anniversary date and not calendar year. If you decide to do this you will have to really control your sick leave. I will have to go through each individual employee on their anniversary date and calculate which will be very hard. Councilmember Bailey asked if PTO worked better in Mr. Hinson's experience. Mr. Hinson stated this is just what other businesses have done. Councilmember Trueman suggested we table this item for tonight and just agree we will go to a calendar year accrual and revise the sick leave policy. Mr. Hinson stated he would calculate the estimated figures for the first period and bring it back to the next Council meeting for discussion. There was no action taken and was tabled until the next Council meeting.

3. DISCUSS/TAKE POSSIBLE ACTION TO APPROVE THE DEVELOPMENT AND CONSTRUCTION OF A LARGE MUNICIPAL BUILDING ON THE LOT ACROSS THE STREET FROM CITY HALL ON MECCA DRIVE, LOCATED BEHIND THE CHESTERS PARKING LOT, FOR USE BY PD WITH ACCESS AND USE BY THE PUBLIC WORKS DEPARTMENT.

a. Citizen Comments:

- Tonya Cummings/129 Grand Oak: She stated we needed to support our municipal employees and felt this building would be a good idea.
- Tom Sims/108 Cueva Lane: Mr. Sims is the Vice-Chair of the EDC and he stated this is a good idea.

b. Discussion: Councilmember Hall stated the Public Works department is busting out at the seams. There is expensive equipment sitting outside in the weather. She is looking at erecting a metal warehouse with airconditioned offices in the front and storage in the back. If Public Works is moved across the street then the exercise equipment can be moved to the barn where Public Works currently resides. The PD can have their dog kennel in Kelly Cowans old office [pictures were presented]. Mayor Murphy suggested this be brought to the EDC for a feasibility study and then we can move forward accordingly. There would also be a possibility for a towing lot therefore generating revenue for the city. Mr. Cowan stated from inquiring it would possibly be approximately half a million dollars. Councilmember Villarreal made a motion to bring the desire for a municipal building across the street to the Economic Development Corporation for funding. Councilmember Trueman seconded. The motion passed unanimously.

4. DISCUSS/TAKE POSSIBLE ACTION ON CREATING EXTENDED HOURS AND CLUB MEMBERSHIP SYSTEM FOR THE HOLLYWOOD PARK SWIMMING POOL.

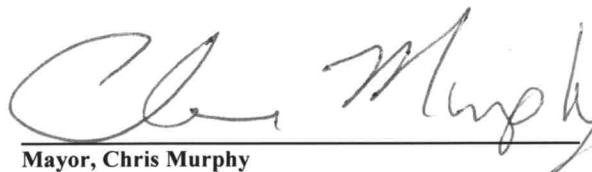
a. Citizen Comments:

- Meredith Schwarz/106 Canyon Creek: Mrs. Schwarz stated she was very much in favor of having the pool open as much as possible since she feels it is currently underutilized. A lot of young Moms would take advantage of this.
- Cullen Schwarz/106 Canyon Creek: Mr. Schwarz stated Voigt Park is a great place so he was in favor of increasing the pool availability.
- Pam Velasco/120 Rua De Matta: She is very much in favor of this.

- b. Discussion: Public Works Director, Kelly Cowan stated pin codes could be easily done for members but depending on the number of swimmers, maintenance will need to increase for cleaning. Councilmember Villarreal asked what the city liability would be if no lifeguards were present at the pool. City Attorney Sonya Herrera stated moving toward a membership pool admission for the city might be more favorable liability wise, but this discussion would need to be during an Executive Session. Mr. Hinson stated if there is going to be a fee to residents he suggests an annual fee. Mayor Murphy stated we would table this item until the next Council meeting in order to have an Executive Session to discuss in detail and no action was taken on the topic.
5. DISCUSS/TAKE POSSIBLE ACTION ON REQUEST FROM CLEAR CHANNEL REGARDING SIGN ORDINANCE AND LICENSE APPLICATION..
- a. Citizen Comments:
- o Tom Lanford/Clear Channel: Mr. Lanford stated he understood but there is an ability for 2 more signs in the Galleria Oaks. If you were to do nothing now we could always go to Hill Country Village right on the perimeter of Hollywood Park and they would receive revenue of 1.4 million dollars as opposed to Hollywood Park.
- b. Discussion: Mayor Murphy suggested to table this item until the full Council was present. Councilmember Trueman stated she is opposed to putting up anymore signs. Councilmember Bailey agreed. He stated enough is enough. Councilmember Villarreal agreed and so did Councilmember Hall. Councilmember Trueman made the motion to deny the license application submitted by Clear Channel. Seconded by Councilmember Villarreal.

ADJOURNMENT: There being no other business, Mayor Murphy adjourned the meeting at 8:05pm.

MINUTES OF THIS MEETING APPROVED AS SUBMITTED (✓)
CORRECTED () THIS 21 DAY OF JANUARY, 2020.


Mayor, Chris Murphy

ATTEST:


City Secretary, Janice Alamia