

MINUTES OF A REGULAR COUNCIL MEETING
OCTOBER 15, 2019

The Hollywood Park City Council met in a regular session on October 15, 2019 at 6:00p.m. in Town Hall. Notice was posted in accordance with the Texas Open Meeting Laws.

Mayor Chris Murphy called the meeting to order with the following Council Members present: Mike Howe, Debbie Trueman, Oscar Villarreal, Delaine Hall and Scott Bailey. Also, present: Police Captain- Al Ballew, Fire Chief- John Butrico, Public Works Director-Kelly Cowan, City Treasurer- Jeff Hinson, City Attorney- Ryan Henry and City Secretary-Janice Alamia.

PRESENTATIONS: HPCA/Holly McBrayer: The Hollywood Park Community Association presented the Fire Department with a check from a fundraiser.

ANNOUNCEMENTS/ MAYOR AND CITY EMPLOYEES:

1. Fire Report: Chief Butrico presented his report to council stating he had 48 calls for the month of September.
2. Police Report: Chief Prichard presented his report to council stating he had 328 calls for service for the month of September.
3. Public Works Report: Public Works Director, Kelly Cowan stated the total rentals at the Voigt for the month of September.
4. Financial Report: Jeff Hinson, City Treasurer stated that expenditures were at \$298,147 and revenues were at \$201,113 for the month of September and we are at 100.00% of the budget.
5. City Secretary Report: Janice Alamia announced Court had 443 violations on the docket and received revenue of \$38,584. There were 111 Permits issued for a total revenue of \$12,155.
6. City Attorney Report: No comments
7. Mayors report: No comments

CONSENT AGENDA:

1. Approve the Minutes of a Special Council Meeting on 9/24/2019.
2. Approve the Minutes of a Regular Council Meeting on 9/17/2019.
3. Approve the Minutes of a Special Council Meeting on 9/17/2019.
4. Accept the Financial Statements as of 9/30/2019.

Councilmember Trueman made the motion to approve the Consent Agenda in its entirety and Councilmember Bailey seconded. The motion passed unanimously.

CITIZEN PARTICIPATION: None

OLD BUSINESS: None

NEW BUSINESS:

1. DISCUSS/TAKE POSSIBLE ACTION TO AMEND THE GENERAL FUND BUDGET BY REMOVING A FULL TIME EMPLOYEE FROM THE ADMINISTRATION DEPARTMENT.
 - a. Citizen Comments: None
 - b. Discussion: In discussion, Delaine Hall objected to filling the vacancy in Administration Office after duties have been shifted to other departments. Hall stated that she did not believe the vacancy needed to be filled at this time. City Secretary, Janice Alamia, requested that she be able to fill the vacancy because Admin's workload had not significantly been reduced. Mayor Murphy reported that he would like to hold off on filling the vacancy until the actual workload can be determined, now that the new Human Resources employee had been hired. Debbie Trueman agreed that she would like to see what the workload looks like before filling the position. Alamia reported that if the position was not filled, she would not be able to help other departments and that her staff would be working more overtime. She expressed concerns about staffing in December since a staff member was scheduled for a prolonged absence. Trueman recommended that Alamia hire a temp during that period and all council members agreed that she should do so. Alamia stated she would need to hire a temp service employee two months prior so they would be trained for the position. All of the council agreed to hire a temp service employee for the month of December but not for two months prior to December. Delaine Hall moved to postpone filling the Admin vacancy and Debbie Trueman seconded. The motion passed unanimously.
2. DISCUSS/TAKE POSSIBLE ACTION REGARDING CEC'S REVISED STREET WORK BIDS TO BE RELEASED IMMEDIATELY.
 - a. Citizen Comments: None
 - b. Discussion: No action was taken on this topic other than CEC would be moving forward with the bid process.
3. DISCUSS/TAKE POSSIBLE ACTION TO APPROVE A NUISANCE PROPERTY ORDINANCE.
 - a. Citizen Comments: None
 - b. Discussion: There was discussion on short term rental policies and the enforceability. Councilmember Howe made the motion to approve the Ordinance adopting Chapter 30, Article III Nuisances, Division 5 to create Article VI establishing the declaration of nuisance generating properties, appellate procedures, registration and bond regulations, and civil and criminal penalties. Councilmember Bailey seconded. The motion passed unanimously.
4. DISCUSS/TAKE POSSIBLE ACTION ON PERMIT APPLICATIONS AND PROPOSALS FROM TOM LANFORD WITH CLEAR CHANNEL OUTDOOR.
 - a. Citizen Comments: None
 - b. Discussion: Tom Lanford from Clear Channel Outdoor spoke about installing two more billboards, one at Pantheon Way and one in the Galleria Oaks shopping center but stated that he still needed to get City Council additional information. Debbie Trueman expressed her opposition to any additional billboards in HP. Oscar Villarreal stated that he too was

opposed to more billboards. Council members Michael Howe and Scott Bailey wanted to see the additional info before making a decision. The item was tabled, pending receipt of the additional info from Clear Channel.

5. DISCUSS MODIFICATIONS UNDERWAY FOR EXISTING USE OF SPACE WITHIN CITY HALL AND ON CITY HALL PROPERTY TO BETTER ACCOMMODATE USE BY HP STAFF.

a. Citizen Comments:

- Tonya Cummings/129 Grand Oak: Ms. Cummings stated Public Works and the Fire Department need better facilities.

b. Discussion: Council Member, Delaine Hall, and Public Works Director, Kelly Cowan, gave a presentation on a proposal to build a metal building on the Town's vacant lot on Mecca to house Public Works and a Police Department impound lot in order to free up space for both the Police and Fire Departments currently housed at City Hall. Hall stated that she was not in favor of a bandage patch that would temporarily fix the problem as the space currently in use has been outgrown. The Council discussed funding sources, including whether the project would qualify for an EDC project. The City Attorney stated that he would come back to Council and inform them of any options available through EDC funds.

6. DISCUSS/TAKE POSSIBLE ACTION TO CONSIDER PROVIDING A FITNESS/HEALTH CLUB OPTION FOR HP FIRE EMPLOYEES.

a. Citizen Comments:

- Josh Bates/firefighter employee: Mr. Bates stated there was no communication with the Firefighters on the recent move of the weight room.
- James Grimshaw/516 Sagecrest: Mr. Grimshaw stated gym memberships take away from their family time so there should be a gym at city hall.

b. Discussion: The Council discussed the necessity of coming up with an alternative option to the Fire Department's on-site weight room, which was converted to an office for the Police Department. The Council Members all expressed concern about the lack of communication in transitioning the weight room to an office. Debbie Trueman made a motion to provide a gym membership for firefighters for up to three months, until an on-site location could be obtained. Council member, Oscar Villarreal, seconded and the motion passed unanimously.

EXECUTIVE SESSION: Mayor Murphy closed the City Council meeting at 8:20pm to go into Executive Session.

The City Council will convene in a closed session pursuant to Texas Government Code sec. 551.071 [consultation with attorney] to discuss the following:

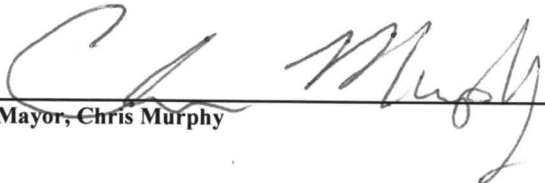
- Potential litigation issues regarding unauthorized wire transfers concerning Frost Bank and RX Technology

Mayor Murphy reconvened the Council meeting at 8:35pm.

Councilmember Bailey made a motion to go forward with the recommendation of the city attorney with regards to the wire transfer issue. Councilmember Trueman seconded. The motion passed unanimously.

ADJOURNMENT: There being no other business, Mayor Murphy adjourned the meeting at 8:37pm.

MINUTES OF THIS MEETING APPROVED AS SUBMITTED (☒)
CORRECTED () THIS 21 DAY OF JANUARY, 2020.



Mayor, Chris Murphy

ATTEST:



City Secretary, Janice Alamia