

MINUTES OF A COUNCIL MEETING
JUNE 20, 2017

The Hollywood Park City Council met in a regular session on June 20, 2017 at 7:00p.m. in Town Hall. Notice was posted in accordance with the Texas Open Meeting Laws.

Mayor Chris Fails called the meeting to order with the following Council Members present: Mike Howe, Debbie Trueman, Oscar Villarreal, Chris Murphy and Scott Bailey. Also present: Fire Chief- John Butrico, Police Chief- Shad Prichard, City Attorney- Michael Brenan and City Secretary-Janice Alamia. Absent: City Treasurer-Kristina Marsico

PRESENTATIONS:

Hollywood Park Community Association: Karen Waugh representing the HPCA presented a clock for the Voigt Center to the Council and residents of Hollywood Park on behalf of the HPCA.

Deer Committee: Nancy Swan representing the Deer Committee spoke concerning the last deer count. 63% were found below Rua De Matta and 37% were found on Donella and above. The total was 119 [28 bucks, 89 does and 2 fawns]. Prior fall deer counts are always a little higher.

ANNOUNCEMENTS/ MAYOR AND CITY EMPLOYEES:

1. Fire Report: Chief Butrico gave his monthly report to the Council. Councilman Howe asked if the Chief had filled out an application of employment when he applied for his job. Chief Butrico stated he had.
2. Police Report: Chief Prichard gave his monthly report to the Council. Officer Clint Bass received recognition for becoming a Master Certified Officer. Councilman Howe asked who had access to the Police offices and if Chief Prichard had filled out an application when he applied for his position. Chief Prichard responded that all employees have access and he did fill out an application.
3. Public Works Report: Public Works Manager, Kelly Cowan gave an update on Voigt Park. There will be approximately 34 parking spaces when the parking lot is finished. Councilman Howe asked if Mr. Cowan had filled out an application when he applied for his position. Mr. Cowan stated that he did.
4. Financial Report: City Secretary, Janice Alamia gave the Financial report since Ms. Kristina Marsico was out sick. She stated 66.67% of the budget had been completed and our revenues are at 83.65% of the budget while expenditures are at 61.18% of the budget.
5. City Secretary Report: City Secretary, Janice Alamia stated the business of the month was Beltone Audio. You can start trimming your Oak Trees on July 1st. The year before last we totaled \$10,000 in sales for the season in pool passes. So far this year our sales are \$38,000. Councilman Howe asked about the different types of pool passes and if Ms. Alamia had filled out an application when she applied for her position. Ms. Alamia explained the different passes and responded yes that she did fill out an application.
6. City Attorney Report: Nothing to report.
7. Mayors report: Mayor Fails announced the budget meetings and times for this year.

CONSENT AGENDA:

1. Approve the Minutes of a Regular Council Meeting 5/16/2017.
2. Accept the Financial Statements as of 5/31/2017.

Councilman Murphy made a motion to approve the Consent Agenda in its entirety.
Councilwoman Trueman seconded the motion. The motion passed unanimously.

CITIZEN PARTICIPATION: None**OLD BUSINESS:** None**NEW BUSINESS:**

1. Discussion on pool incident that occurred on June 1st, 2017 and steps that have been taken to continue to ensure the public safety.
 - a. Citizen Comments:
 - Melissa Maddox/524 Sky Forest: Cars were parked on both sides of El Portal so it was difficult for the Fire Dept. to get access to Voigt Park.
 - Gloria Robles/138 Antler Circle: She stated she had seizures as a child and young adult. The pool should have a padded tongue blade so during a seizure no one can bite their tongue or break their teeth.
 - Sheila Harzler: It would be a good idea for parents to have forms to fill out stating if their child has a condition so the guards are aware.
 - Melanie Cox: Ms. Cox is the mother of the child who had the seizure. She commended Avery Perry, one of the life guards on her professionalism and she thought the life guards did a wonderful job.
 - b. Discussion: Jason Cherry the owner of Aquatica Pool Management spoke to the Council concerning the seizure, a residents child had at an after school party at the pool. Moving forward there will be a minimum of 5 guards on duty for special events and during large gatherings. They used this incident as a tool for more training for their life guards. If anyone has any concerns they can contact the City Secretary at 210-326-1719 on her city cell phone.
2. Discuss /Take Possible Action to approve a variance allowing Walk Ons to post a digital tv on the outside of their building.
 - a. Citizen Comments:
 - Barbara Martin/ Rua de Matta: Ms. Martin asked if the sign would have sound.
 - b. Discussion: Julio Gonzales, the manager from Walk Ons came to speak to the council to ask that they be able to install a 12foot by 6foot led tv on one side of the restaurant building. Councilman Murphy asked if this sign would be left on at all times. Mr. Gonzales stated that it would be on only during open restaurant hours. Councilman Howe stated the sign was in a good location facing hwy 281. Councilwoman Trueman stated it was flat against the building also which made it less intrusive. Councilman Murphy made the motion to approve a variance to allow Walk Ons to post a digital tv on the outside of their building and Councilman Howe seconded the motion. The motion passed unanimously.

3. Discuss /Take Possible Action to approve Voigt Committee recommendations.

a. Citizen Comments:

- Studie Sartor/505 El Portal: She did not go to the meeting because the public was not notified until that day. 6 hours was not enough notice so I am assuming you did not want people to go. Committees and HP Clubs should not be moved because we can book the Voigt for the same time. Residents should not have to pay to go to the pool. Tennis courts should not have professionals bring in non-residents to teach unless they pay the city. There should be a charge for the audio/visual use.
- Melissa Maddox/524 Sky Forest: Residents should not have to pay for entrance to the pool. Why are family pool passes for 6 people and not 8. The music for the pool should be Frank Sinatra, or like music from The Sandlot. The lifeguards should have responsible attitudes and hopefully not as in years gone by.
- Jeanette Martin/516 Rua De Matta: We do not want to be bumped if a “paying” customer wants to use the Voigt at the same time.
- Trina Major/106 Mecca: I agree with Ms. Martin. We rented a bouncy house before and all was fine along with the piñata. Kelly Cowan the Public Works Director is doing a great job and he is always here.
- Jeanette Appleton/212 Meadowbrook: She is here to support everything Jeanette Martin has stated.
- April Thomason: I support Ms. Martin and her speaking for us.
- Ms. Vollmer: We appreciate using the Voigt Center for our committee.
- Ms. Villarreal: Ditto
- Jennifer Bailey/118 Canyon View: The Voigt Committee worked hard on the recommendations and we hope the council follows through on what we recommended.
- Mr. Newman from the Voigt Committee stated he did not get out the notification early to city hall but will do better the next time.

b. Discussion: Mr. Newman from the Voigt Committee stated the following suggestions from the Voigt Committee:

- Tennis courts should have a reservation system of one week in advance instead of one month.
- Voigt Center should be open for bathroom use during swim meets so there should be no booking of the Voigt Center during swim meets.
- Piñata’s should be allowed but we did not come to a decision on bouncy houses.
- We would suggest having a phone number posted at the Voigt Center and pool for residents to call with any complaints.
- There should be a graduated refund policy on the Voigt Center contract.
- Swim lessons and other lessons given by people at the pool such as water aerobics should be allowed. Instead of an adult swim there should be a lap line available for adults to swim laps.
- The Voigt Committee stated if a committee was booked at the Voigt Center and the city was able to rent the facility at the same time then the committee should be moved to City Hall or elsewhere.

- The audio/visual services should be included in the Voigt contract and no additional fees should be accessed.
- A credit should be given to all people who pay for entrance to the pool on the weekends if they purchase a family pass later on.
- All gates to the pool should be unlocked during swim meets and HPCA events.
- The snack bar should be open to non-profits and we should add a refrigerator and bigger sink.
- Should have a discount for senior citizens and military next year.

Councilman Murphy stated the refund fee for the Voigt should be restructured and he appreciated all the Voigt Committees help. He also felt we should charge something for audio/visual fees. Councilman Villarreal stated we should charge something, if at least a deposit for audio/visual, so if something is damaged we know about it. Mayor Fails spoke about each item individually so the Council could get consensus.

- Tennis Courts: Go with committee recommendation to keep all the same except change reservation system to one week in advance instead of one month.
- Voigt Center: No bookings during swim meets. No groups or social groups will be moved for another booking.
- Bouncy Houses: No charge for bouncy houses and they will be allowed if they coordinate with Public Works as to location. Will be required to have liability form signed before event. Piñatas will be allowed.
- Voigt Cancellation Policy: Before 30 days' notice you receive 100% of the rental fee returned and before 14 days' notice you receive 50% back.
- Pool: Allow anyone to give lessons as long as this does not interfere with anyone else in the pool. Lap swim will be allowed by putting out a lap line when needed. There will be no refunds or discounts for people when they buy a day pass at the gate on their season passes or punch cards. All gates will be open at the pool during events based on the Mayors discussion with Aquatica.
- Audio/Visual: For residents there will be a \$75.00 rental fee and a refundable deposit is \$100.00. For non-residents there will be a \$350.00 rental fee and a \$100.00 refundable deposit.
- Snack bar items and swing set will be deferred to budget discussions. Snack bar can be open for non-profits to sell items. The Building Inspector, Bruce Bealor stated you will have to sell pre-packaged items for sell otherwise it is in violation of the Food Code. The city will not pay for a bigger sink or ice maker in the Snack Bar.
- Senior/Military Discount: Next year we should have a Senior and Military Discount on pool passes.

Councilman Bailey made the motion to accept the Voigt Committee recommendations as amended. Councilman Murphy seconded. The motion carried unanimously.

4. Discuss /Take Possible Action to approve an Ordinance amending Chapter 70, Traffic and Motor Vehicles, of the Code of Ordinances by adding new subsections to Section 70-66 Prohibiting Parking on El Portal Drive and Havenhurst Drive near Voigt Park.

a. Citizen Comments:

- Sudie Sartor/505 El Portal: I do not want people not be able to park in their front yards because we have not had any trouble in the past. We can do this during certain events but maybe not permanently.
- Jennifer Bailey/118 Canyon View: We need to take all factors into consideration. I think this may just push traffic off onto another street. Maybe when the Miller lot is ready that will help alleviate some of this issue.
- Bruce Bealor/ 409 Sky Forest: Alamo Hts posts signs when they have a special event and they will tow vehicles away. We may want to use that here.
- Lisa Maddox/524 Sky Forest: I think what Mr. Bealor says is a great idea. We should copy more things from Alamo Heights like how they manage their pool.

- b. Discussion: Chief Butrico stated when the seizure happened at the pool the engine truck went down Havenhurst and people were illegally parked on the corners and it was a logistical nightmare. We want to make it illegal to park on the southside of El Portal up to Havenhurst plus another lot and around the corner on Havenhurst 50 feet from the intersection. If someone has a party on that street we would not be able to get to Voigt Park if needed so there are several factors making it difficult for the Fire Department. Councilman Villarreal asked if this would be permanent and Chief Butrico stated that it would be. Councilman Murphy stated we might be a little premature since the Miller lot will be opening up soon so we can make the determination at that time. Councilwoman Trueman liked Mr. Bealors idea of having the temporary signs. Chief Butrico stated without an Ordinance we would not be able to enforce anything. The City Attorney stated you could make an Ordinance for non-parking when the signs were up and with the addition that towing will be enforced. Councilman Bailey stated he agreed with Councilman Murphy and we should wait until the Miller property is finished to see the results this would have. Mayor Fails asked if we could amend the Ordinance that is before the Council tonight to allow temporary no parking signs along with a towing stipulation during special events. The City Attorney said yes. Mayor Fails stated there were 3 options before the Council. [1] Do nothing and wait to see if the Miller parking lot has any effect; [2] Approve an Ordinance for no parking permanently; [3] Approve an Ordinance for temporary no parking signs along with a towing stipulation for special events. Councilman Howe stated we should still have the signs out that state do not block the intersections and that should be up anyway. Mayor Fails stated we could do that and we don't need Council approval for that. Councilman Villarreal made a motion to revisit this once the Miller parking lot project is complete. Councilman Murphy seconded the motion. The motion passed 3 to 2 with Councilman Howe voting nay, Councilwoman Trueman voting nay, Councilman Villarreal voting yea, Councilman Murphy voting yea and Councilman Bailey voting yea.

5. Discuss /Take Possible Action on First Reading of a Resolution authorizing expenditure of funds for 2016 Fire Department Cameras for Economic Corporation Project.
 - a. Citizen Comments: None
 - b. Discussion: Mayor Fails stated this is the First Reading of a Resolution authorizing expenditure of funds for 2016 Fire Department Cameras for Economic Corporation Project. Mayor Fails went on to state that the cameras in the Fire Department are not working and the EDC has offered to pay for this expenditure. Councilman Murphy recommended multiple bids on this rather than the same company we used for Voigt Park. Councilman Trueman asked if we looked at other options. Chief Butrico stated the former EDC President asked him to get a bid from Protection One and use them because he was told they were a good company and they were doing the Voigt Center. This was tabled by the Council in order to receive more information from the EDC.
6. Discuss /Take Possible Action to approve reimbursement of expenditures for Hotel Fund in the amount of \$9,374.00
 - a. Citizen Comments: None
 - b. Discussion: The current Holiday Inn sent in their list of marketing expenses for reimbursement to the Town of Hollywood Park in the amount of \$9,374.00. Councilman Murphy made the motion to approve the reimbursement of \$9,374.00 from the Hotel Fund. Councilwoman Trueman seconded the motion. The motion passed unanimously.

CLOSE THE REGULAR MEETING

Mayor Fails closed the regular meeting at 9:54pm

EXECUTIVE SESSION:

The City Council will convene into a closed session to discuss the new hire of a Public Works employee, including duties, and discipline, as authorized by Section 551.074 of the Texas Government Code.

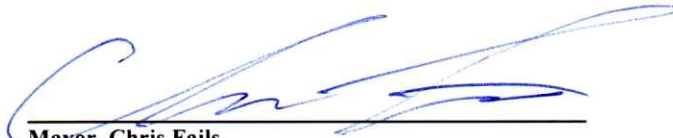
Mayor Fails opened the Executive Session at 9:55pm and closed the Executive Session at 10:14pm

OPEN THE REGULAR MEEETING

Mayor Fails opened the regular meeting at 10:14pm

ADJOURNMENT: There being no other business, Mayor Fails adjourned the meeting at 10:14pm.

MINUTES OF THIS MEETING APPROVED AS SUBMITTED (✓)
CORRECTED () THIS 18 DAY OF July, 2017.



Mayor, Chris Fails

ATTEST:



City Secretary, Janice Alamia