

**MINUTES OF THE H. P. DEER COMMITTEE MEETING**  
**NOV. 9, 2015**

The Hollywood Park Deer Committee met in a regular session Nov. 9, 2015 at 7:06 p.m. in Town Hall. Notice was posted in accordance with the Texas Open Meeting Laws.

Committee Chairman Jeff Doss called the meeting to order. Committee Members present: Nancy Swan, Carol Ingham, Barbara Schmitz, Tonya Cummings, Randy Tomasini, Michael Crevoisier, Larry Morris and Committee Secretary, LuAnn Montgomery. Position representing City Council Place 4 is vacant. H.P. City Secretary, Janice Alamia was also in attendance.

**CONSENT ITEM:**

Barbara Schmitz made a motion to accept Oct. 13, 2015 Minutes. The motion was seconded by LuAnn Montgomery. The motion passed unanimously.

**WILDLIFE INCIDENT REPORTS:**

The Wildlife Incident Reports submitted reflect 1 dead fawn, 2 injured does, 2 dead bucks and 2 injured bucks. Randy Tomasini and Nancy Swan stated there was duplicate reports on the same deer and continued to announce their appreciation toward HPPD for their cooperation and support throughout this season. Doss was informed the antlers on the large buck with the injured / skinned leg was removed and inquired as to why that occurred. Tomasini responded with explaining this was a TPWD policy in which the antlers should be removed from the large bucks and turned over to the agency to keep others from removing them illegally. Carol Ingham made a motion to approve the Wildlife Incident Reports. The motion was seconded by Randy Tomasini. The motion passed unanimously.

**PRESENTATION:**

*Michael Mayfield, H.P. Deer Manager was not present.*

**CITIZEN PARTICIPATION:**

*Ms. Janice Amalia, H.P. City Secretary* reminded the committee that we are to approve contracts, proposals, deer managers, etc. and that the Mayor does not need City Council to approve contracts between the Deer Manager and the city. Once the Deer Committee reviews and concurs, L.A. Montgomery will call Mayor Fails to request the city make modifications, if necessary.

**ACTION ITEMS:**

***1. Review, discuss and take possible action on 2015-16 Deer Management Plan Proposal, TTT update and associated H.P. Deer Management expenditures.***

It was presented to the committee that the contract was \$500 shy of meeting Mayfield's proposal of \$6000 and was requested for modification to accommodate the difference. Michael Crevoisier asked about the service charges on Mayfield's proposal, while Tomasini questions the exclusions in Mayfield's proposal such as "CWD testing and or collection is not included in pricing; Other means of animal removal not included above are excluded." Tomasini further discusses accountable property and expenses. Ms. Janice Amalia continues saying the City would build a shed to store the items used for deer management for audit purposes. Tomasini also continues suggesting we can purchase items like corn, hay, lights, etc. to have stored at City Hall and that he has met with Jimmy Arroya, saying we had an account with Tractor Supply. He also said that he had reviewed drug purchase invoices from last season and that BAM Kits, which are 3 drugs together, should be leftover that would not have been utilized. He continued informing the committee there are restrictions and limitations placed on the drug and has determined Hollywood Park is missing approximately \$2200 worth of drugs. Although we have inquired, Mayfield has not responded to our inquiries of the location of the missing inventory, but that he should have a log book documenting everything that is used during the darting sessions. It was recommended that the prescription drugs be stored under security. Jeff Doss then suggests we approve the city contract with Michael for \$6000.00 and have a meeting with Mayfield explaining the changes in policy. Also mentioned was the dates quoted in the contract which begins November 1 to April 30. Swan, Cummings, Tomasini and Montgomery asked Ms. Janice what the ideal time of year would be to include in the document, such as fiscal year dates. The committee agreed deer management contract dates should run from fiscal year to fiscal year to include all 12 calendar months in order to cover all phases of deer management. Based upon a recent phone conversation Montgomery had with Mayfield, there were concerns of him leaving the deer manager position in Hollywood Park and that it would be redundant to approve Mayfield's proposal if H.P. contract should be changed. She also asked for further clarification from Ms. Janice regarding the "Independent Contractor" section on page 4 of 5 of the city contract. Discussed at this time was Mayfield's proposal addressing "Vet Services" and that we had reimbursed him \$500 last season on vet "stand-by." If Hollywood

Park is purchasing the prescription drugs for deer management, then the prescription should be made out to Hollywood Park, as this is considered a controlled substance.

The following modifications were agreed upon by the committee and made to H.P. Contract:

- 1) Contract dates will begin Oct. 1, 2015 to Sept. 30, 2016
- 2) Payment is \$6000.00

Ms. Janice informed the committee she could make these changes and resubmit to the Deer Committee the following day and reminds the committee of the accountability and responsibilities of said committee. Mayor Fails pointed out paragraph 10 on page 2 of 5 states that items be stored on Hollywood Park city premises. Larry Morris made a motion to accept the agreed upon changes to Hollywood Park Deer Management Contract as specified. The motion was seconded by Randy Tomasini. The motion passed unanimously.

**2. Review, discuss and take possible action on submitted CWD tissue sample update.**

Doss asked that we take no longer than 5 minutes to address the CWD topic. Montgomery quickly reviewed TAC 31 revisions addressing CWD requirements and provided the following update:

- 15 Total samples for CWD submitted in 2015.
- 9 Said samples comply with TPWD new regulatory requirements, meaning we should only need 1 more sample to submit to reach the minimum 10.
- 3 Results received from said 9 samples.
- 6 Results still waiting.

NOTE: City of Hollywood Park submitted and paid for analysis of 5 samples that no longer complied with revised requirements. Montgomery called to cancel 1 out of compliance prior to testing to save lab fees.

**ADDITIONAL COMMENT FROM MAYOR FAILS:**

Mayor Fails asked when the last Deer Committee election for officers was held, reminding the committee to abide by the Bylaws.

**CONSIDERATION FOR AGENDA ITEMS FOR FUTURE DEER MEETINGS:**

1. Review, discuss and take possible action on TTT update and associated H.P. Deer Management expenditures.
2. Review, discuss and take possible action on submitted CWD tissue sample update.

The schedule for the next H.P. Deer Committee Meeting was set for Dec. 7, 2015. Larry Morris made a motion to accept the next meeting schedule/agenda and adjourn the meeting. The motion was seconded by Carol Ingham. The motion passed unanimously.

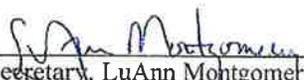
**ADJOURNED:**

Chairman, Jeff Doss adjourned the meeting at 8:20 p.m.

**MINUTES OF THIS MEETING APPROVED AS SUBMITTED (✓).  
CORRECTED ( ) THIS 7 DAY OF DEC, 2015.**

  
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Chairman, Jeff Doss

**ATTEST:**

  
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Secretary, LuAnn Montgomery

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City Attorney