

**MINUTES OF A COUNCIL MEETING**  
**JANUARY 15, 2013**

The Hollywood Park City Council met in a regular session January 15, 2013 at 7:00 p.m. in Town Hall. Notice was posted in accordance with the Texas Open Meeting Laws.

Mayor Mark Perry called the meeting to order with the following Council Members present: Sudie Sartor, Steve Phillips, Tim McCallum, Matt Amerman and Paul Homburg. Also present: Finance Director-Adelina Mardegain, Police Chief-Steve Kwiecien, Fire Chief- John Butrico and City Attorney- Michael Brenan. City Secretary-Janice Alamia was absent.

**PRESENTATIONS:**

- Deborah Frasier / Vaughn & Associates CPS firm: Ms. Frasier spoke to the Council stating their firm had audited the Town of Hollywood Park as of and for the fiscal year which ended September 30, 2012. In their opinion the financial statements presented fairly all material respects of the financial position of the governmental activities, the business type activities, each major fund and the aggregate remaining fund as of fiscal year end 2012. The financial statements have been prepared in conformity with generally accepted accounting principles [GAAP] as applied to government units. During audit procedures for the 2012 fiscal year, they became aware of some opportunities for strengthening the Town's internal controls with the following suggestions: Increase the capitalization threshold to at least \$2,000 and conduct an annual inventory of the capital asset listing. Prepare budgets for all funds.
- David Givler / Givler Engineering: Mr. Givler gave the Council a summary of the results on the HP street study. He spoke to the Council concerning the different types of street repairs such as mill and overlay or excavation. Possible projected costs for streets and drainage on the low end would be \$11.62 million and \$14.53 million on the high end.

**ANNOUNCEMENTS/ MAYOR AND CITY EMPLOYEES:**

1. Fire report: Chief took the ladder truck in for repair at the total cost of \$3,200. The Santa visits were a success.
2. Police report: Chief Kwiecien stated there was a possible burglary that was avoided. The PD has been patrolling vigorously day and night concerning burglaries.
3. Financial report: None
4. City Secretary report: None
5. City Attorney report: None

**CONSENT AGENDA:**

1. Approve the Minutes of the Regular Council Meeting of 12/18/12.
2. Accept the Financial Statements as of 12/31/12.

CM Phillips made a motion to approve the Consent Agenda in its entirety. CM Amerman seconded the motion. The motion passed unanimously.

## **OLD BUSINESS:**

1. Discuss/Take Possible Action to approve a Resolution imploring the Texas Department of Transportation and Bexar County Metropolitan Planning Organization to provide adequate funding for highway improvements adjacent to the Town of Hollywood Park which will enable the citizens of Hollywood Park access to adjacent highways without the imposition of tolls for such access.
  - a. Citizen Comments: None
  - b. Discussion: CW Sartor stated she wanted support for this Resolution to initiate steps to try to get the ball rolling on this issue. We do not want the toll roads to drive traffic into our Town. CM Homburg asked about the language on the Resolution and what would be the effect. He also wanted to know how we would proceed from this point. CW Sartor stated this would make TXDOT and the RMA coordinate with us. If they refuse then there are other steps we could take. Mayor Perry will find out where the joint commission with Hill Country Village stands and report back to the Council. CW Sartor made the motion to approve a Resolution imploring the Texas Department of Transportation and Bexar County Metropolitan Planning Organization to provide adequate funding for highway improvements adjacent to the Town of Hollywood Park which will enable the citizens of Hollywood Park access to adjacent highways without the imposition of tolls for such access. CM Phillips seconded. The motion passed unanimously.
  
2. Discuss/Take Possible Action to establish the criteria for submitting and approving individuals to be honored by a plaque at "Memorial Park" and the selection of Bill Bohlke to be the first inductee of the HP "Memorial Park".
  - a. Citizen Comments: None
  - b. Discussion: Mayor Perry also prepared a proposed inductee selection qualification process and minimum qualification criteria. This was added to all the Council packets. CM Homburg stated he had never seen the petition and if this is going to be a basis for criteria he would like this presented to the Council. Mayor Perry said it was presented to him and anyone can go to the City Secretary's office to view. CM Homburg stated there were many questions he had concerning this issue such as what would the plaques be made of, what size, what wording, who would pay for them, should the petitioners be registered voters, etc.. There was a discussion on the registered voters being petitioners. Consensus was that they did not have to be registered voters, but had to be residents that were at least 18 years old. CM McCallum suggested we leave the nominating process as open as possible and not be insistent upon a 500 number signature list. Some of the honorees might not have as many friends still in the Hollywood Park and they may not be as widely known. CW Sartor made a motion to accept the criteria for inductee selection that was submitted in their Council packets with the addition that the petitioners have to be residents that are at least 18 years old. City Attorney, Michael Brenan stated that this really needed to be in the form of an Ordinance. CW Sartor stated she would like to amend the motion to include that this be in the form of an Ordinance. CM Phillips seconded the motion. Mr. Brenan stated he would like to bring this back to the Council in the form of an Ordinance. CM Homburg asked what was being voted on. The Mayor said the vote was to instruct the City Attorney to bring this back in the

form of an Ordinance to be voted on at that time. The vote was 4 to 1 with CM McCallum voting nay. The Mayor apologized to the residents for having this drag on instead of getting this done.

3. Discuss digital bill board RFP and the status.
  - a. Citizen Comments: None
  - b. Discussion: Mayor Perry stated that many individuals helped prepare the RFP which consisted of Brent Lane, various Council Members and Bryan Hamster. A pre-proposal meeting will be held February 7<sup>th</sup> in the Council chambers. It will be issued to all interested parties on January 30<sup>th</sup> and the proposals will be due on February 28<sup>th</sup>.
  
4. Discuss and give update on the introduction of legislation that will amend the necessary sections of the Local Government and Tax Codes to permit Hollywood Park to exert increased fiscal flexibility by removing certain restrictions.
  - a. Citizen Comments:
  - b. Discussion: Mayor Perry stated he and CM Amerman had met with State Representative Lyle Larson and he has submitted on behalf of the Town of Hollywood Park HB253 which essentially brackets our ability to use Hotel/Motel tax fund monies for critical infrastructure. The Hotel Lodging Association met with the Mayor, CM Amerman and a representative of Lyle Larson's office and essentially stated they would do everything to block this bill. Mayor Perry stated they would continue to try to push this through.

### **NEW BUSINESS**

1. Discuss/Take Possible Action to change the current capital asset policy to increase the capitalization threshold to \$2,000.
  - a. Citizen Comments: None
  - b. Discussion: CM Phillips made the motion to change the current capital asset policy to increase the capitalization threshold to \$2,000. CM Amerman seconded the motion. The motion passed unanimously.

### **CITIZEN PARTICIPATION:**

- Ms. Hauser-147 Canyon Creek: She wanted to thank the Fire Department for helping her recently when she was locked out of her house.
- Earl Siebold-226 Yosemite: Mr. Siebold noticed in the Sparks that there were 16 calls to Bulverde the month before. Why are we assisting a City that is so far away? How much does this jeopardize our residents here if the fire department is in Bulverde assisting them? This is an issue that needs to be addressed.
- Tonya Cummings-129 Grand Oak: Ms. Cummings asked about a burglary that happened during the day. [She was speaking for a resident who was ill and could not come to the Council meeting].

- Debbie Trueman-228 Fleetwood: Ms. Trueman stated she did not send the email concerning the burglary. When she does send out an email, she checks with the Police department.

**ADJOURNED:** There being no other business, Mayor Perry adjourned the Regular Meeting at 8:20pm

MINUTES OF THIS MEETING APPROVED AS SUBMITTED (✓)  
CORRECTED ( ) THIS 19 DAY OF FEBRUARY, 2013.

  
\_\_\_\_\_  
Mayor, Mark Perry

ATTEST:

  
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City Secretary, Janice Alamia